

THE UNIVERSITY OF NEW MEXICO



**April 2, 2019**  
**12:30 p.m.**  
**Scholes Hall, Roberts Room**

# TAB 1

## **Action Item 1**

Call to Order, Confirmation of a Quorum, and Adoption of Agenda

**The University of New Mexico**  
**Board of Regents' Finance and Facilities Committee**  
**April 2, 2019, 12:30 p.m.**  
**Scholes Hall, Roberts Room**  
**Open Meeting**  
**AGENDA**

**ACTION ITEMS:**

1. Call to Order, Confirmation of a Quorum, and Adoption of Agenda
2. Approval of Finance and Facilities Committee Meeting Summary from March 5, 2019
3. Approval of FY 20 BLT Budget Recommendations (*Presenters: Craig White, Interim SrVP for Finance & Administration; Richard L. Wood, Interim Provost and EVP for Academic Affairs; Norma Allen, Dir., OPBA; Eddie Nunez, Dir., Athletics; Nicole Dopson, Dir., Financial Operations; and Branch Directors:*)
  - A. Branch Campuses: Valencia; Los Alamos; Taos; Gallup
  - B. Main Campus
    - i. Funding Priorities Overview
    - ii. Budget Scenario
    - iii. Tuition Proposal
      - 1) Upper Division
      - 2) Graduate
      - 3) Directed Tuition – College of Arts & Sciences Differential Tuition
    - iv. Student Fee Review Board Recommendation (SFRB)
      - 1) Mandatory Student Fees Proposal
    - v. Athletics
4. Approval of Software Renewal: Microsoft Licensing for UNM (*Presenter: Bruce Cherrin, Chief Procurement Officer*)
5. Approval of Project Construction on Elks Lodge (*Presenters: Ana Lovell, Sr. Exec. Officer, Finance & Administration, HSC and Ryan Reynolds, Group Manager, Capital Projects, HSC*)
6. Re-approval of UNM Gallup New Physical Plant & Storage Facility (*Presenters: Lisa Marbury, Exec. Dir., ISS and Dr. James Malm, CEO-Gallup Campus*)
7. Recommendations for Consent Agenda Items on Full Board of Regents' Agenda (*Sandra Begay, Chair, Regents' Finance & Facilities Committee*)

**INFORMATION ITEMS:**

8. Update on Pi Beta Phi Fraternity Inquiry, Re: 1705 Mesa Vista Rd., NE and 1801 Mesa Vista Rd., NE (*Presenter: Chris Vallejos, AVP, ISS*)

**COMMENTS:**

- Open for Comments

**EXECUTIVE SESSION:**

- None

# TAB 2

## **Action Item 2**

Approval of Finance and Facilities Committee Meeting Summary from March 5, 2019

**THE UNIVERSITY OF NEW MEXICO**  
**Board of Regents' Finance and Facilities Committee (F&F)**  
**March 5, 2019 – Meeting Summary**  
**<<DRAFT>>**

**Committee Members Present:** Regent Marron Lee, Regent Rob Doughty, and Regent Doug Brown

**Non-Voting Members Present:** Regent Robert Schwartz

**Administration Present:** Garnett Stokes, University President and Dr. Craig White, Senior Vice President for Finance and Administration

**Presenters in Attendance:** Bruce Cherrin, Purchasing; Ava Lovell, Health Sciences Center; Ryan Reynolds, Health Sciences Center; Chris Vallejos, Institutional Support Services; Lisa Marbury, Institutional Support Services; Susan Rhymer, KNME; Dan Zillich, KNME; Elizabeth Kuuttila, STC.UNM; Tom Neale, Real Estate; Elizabeth Metzger, Financial Services Division; Eddie Nunez, Athletics; Nicole Dopson, Academic Affairs; and Laurie Moye, UNM Foundation Board, and Kenny Stansbury, UNM Foundation

**ACTION ITEMS:**

- 1. Call to Order, Confirmation of a Quorum, and Adoption of Agenda.** Regent Lee called the meeting to order at 12:33 p.m. in Scholes Hall, Roberts Room, and confirmed that a quorum was established. **Regent Brown moved to adopt the agenda and Regent Doughty seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- 2. Approval of Finance and Facilities Committee Meeting Summary from February 5, 2019.** **Regent Doughty moved to approve and Regent Lee seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- 3. Approval of Disposition of Surplus Property for Main Campus for February 2019.** Bruce Cherrin gave the presentation. Regents' approval was requested for the disposition of surplus property for the month of February 2019. Items listed in the E-book are obsolete or beyond repair. **Regent Doughty moved to approve and Regent Brown seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- 4. Approval of Request for Project Construction for Donut Mart Demolition.** Ava Lovell and Ryan Reynolds gave the presentation. Regents' approval was requested for the Donut Mart Demolition. The project cost is \$24.5K and is funded by Health Sciences Center (HSC) capital funds. The abatement is included in the cost of the demolition, and future development for the location is being evaluated. The report is detailed in the E-book. **Regent Brown moved to approve and Regent Doughty seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

- 5. Approval of Request for Project Construction for KNME-TV Sandia Crest Transmission Tower Replacement.** Chris Vallejos, Lisa Marbury, Susan Rhymer, and Dan Zillich gave the presentation. Regents' approval was requested for the replacement of the KNME-TV Sandia Crest Transmission Tower. This project will remove the current 40-foot tower and replace it with a 140-foot tower located on Sandia Crest, Cibola National Forest. The expected life of the tower is about 60 years. The new tower will result in an estimated annual savings of \$44K in recurring utility costs and will keep KNME on the air. The total estimated project cost is \$1.2M and is funded from the KNME Plant fund. The report is detailed in the E-book. **Regent Brown moved to approve and Regent Doughty seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- 6. Approval of STC.UNM Board of Directors Reappointments.** Elizabeth Kuuttila gave the presentation. Regents' approval was requested for the reappointment of six members of the STC.UNM Board that are set to expire on June 30, 2019. Sandra Begay, Terry Laudick, Eric Prossnitz, Al Romig, John Stichman, and Chuck Wellborn have agreed to serve another 4-year term, July 1, 2019 through June 30, 2023. The report is detailed in the E-book. **Regent Doughty moved to approve and Regent Brown seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- 7. Approval of Real Property Acquisition on 1600 University Blvd., NE (UNM Eye Clinic).** Tom Neale gave the presentation. Regents' approval was requested for the real property acquisition on 1600 University Blvd., NE (UNM Eye Clinic). University Medical Hospital (UNMH) currently leases 6,121 square feet or 47% of the ground floor for UNM Eye Clinic use. UNMH intends to expand clinic operations into the remainder of the building. The report is detailed in the E-book. **Regent Doughty moved to approve and Regent Brown seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- 8. Recommendations for Consent Agenda Items on Full Board of Regent's Agenda.** Regent Lee recommended items 3, 4, 5, 6, and 7 be placed on the full Board of Regents' consent agenda.

**INFORMATION ITEMS:**

- 9. Monthly Consolidated Financial Reports for the Month Ended January 31, 2019.** Elizabeth Metzger presented the monthly consolidated financial reports through January 31, 2019. The reports described the University's current and historical revenues and expenses. Regent Brown suggested making possible revisions to the financial reports for future presentations. Ms. Metzger will work with stakeholders on the financial report modifications for Regents' review. The reports are detailed in the E-book.
- 10. Monthly Athletics' Report on Revenue, Expenditures, and Compliance.** Eddie Nunez and Nicole Dopson gave the presentation. Mr. Nunez presented the monthly revenues and expenses compared to the original and revised budget through January 31, 2019 year-to-date (YTD). This report compares the FY19 budget to monthly actuals, and FY19 YTD monthly actuals to prior YTD monthly actuals. The fundraising line item of the report currently reports Lobo Club funds and ticket sale revenues as a lump sum amount. Regent Doughty suggested separating Lobo Club funds and ticket sale revenues, and he recommended ticket revenues be

subcategorized by sport. Mr. Nunez gave an update on the vacant position for the Senior Associate Athletic Director – Business Operations. The reports are detailed in the E-book.

**11. UNM Regents' Advisor Report by the UNM Foundation: Changing Worlds 2020: The Campaign for UNM.** Laurie Moye and Kenny Stansbury gave the presentation. The Regents requested that this presentation be given at the full Board of Regents' meeting in March 2019. The reports are detailed in the E-book.

**12. Update on Maui Lease.** Tom Neale gave a verbal update on the Maui High Performance Computing Center (HPCC).

**COMMENTS:**

There was no public comment.

**EXECUTIVE SESSION:**

None

**Regent Doughty moved to adjourn at 1:41 p.m., and Regent Brown seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

# TAB 3

## **Action Item 3**

### Approval of FY 20 BLT Budget Recommendations

- A. Branch Campuses: Valencia; Los Alamos; Taos; Gallup
- B. Main Campus
  - i. Funding Priorities Overview
  - ii. Budget Scenario
  - iii. Tuition Proposal
    - 1) Upper Division
    - 2) Graduate
    - 3) Directed Tuition – College of Arts & Science Differential Tuition
  - iv. Student Fee Review Board (SFRB) Recommendation
    - 1) Mandatory Student Fees Proposal
  - v. Athletics





THE UNIVERSITY OF  
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FY 20 Main Campus BLT Recommendation

F&F Committee

Tuesday April 2, 2019

# Financial Assumptions

## Sources of Funds

- State Appropriations-\$12.6M Increase Formula Funding and Compensation
- Net Tuition- \$13.3M Decrease
  - (\$7.7M) current year tuition shortfall
  - (\$5M) 4% revenue enrollment fluctuation
  - \$2.5M Undergraduate and Graduate Tuition Premium Increase
  - No Base Tuition Increase
  - (\$3M) decrease-direct PharmD tuition to HSC
- Net Miscellaneous Revenues and Transfers and HSC Transfer-\$3.1M Increase
  - Primarily Land, Permanent Fund and Interest Income Increase
- One-Time Use of Central Reserves-\$3.3M Increase
- Mandatory Student Fees-\$2.7M Decrease
  - (\$2.1M) current year shortfall,
  - (\$1.4M) 4% revenue enrollment fluctuation
  - \$724K 3.43% rate increase

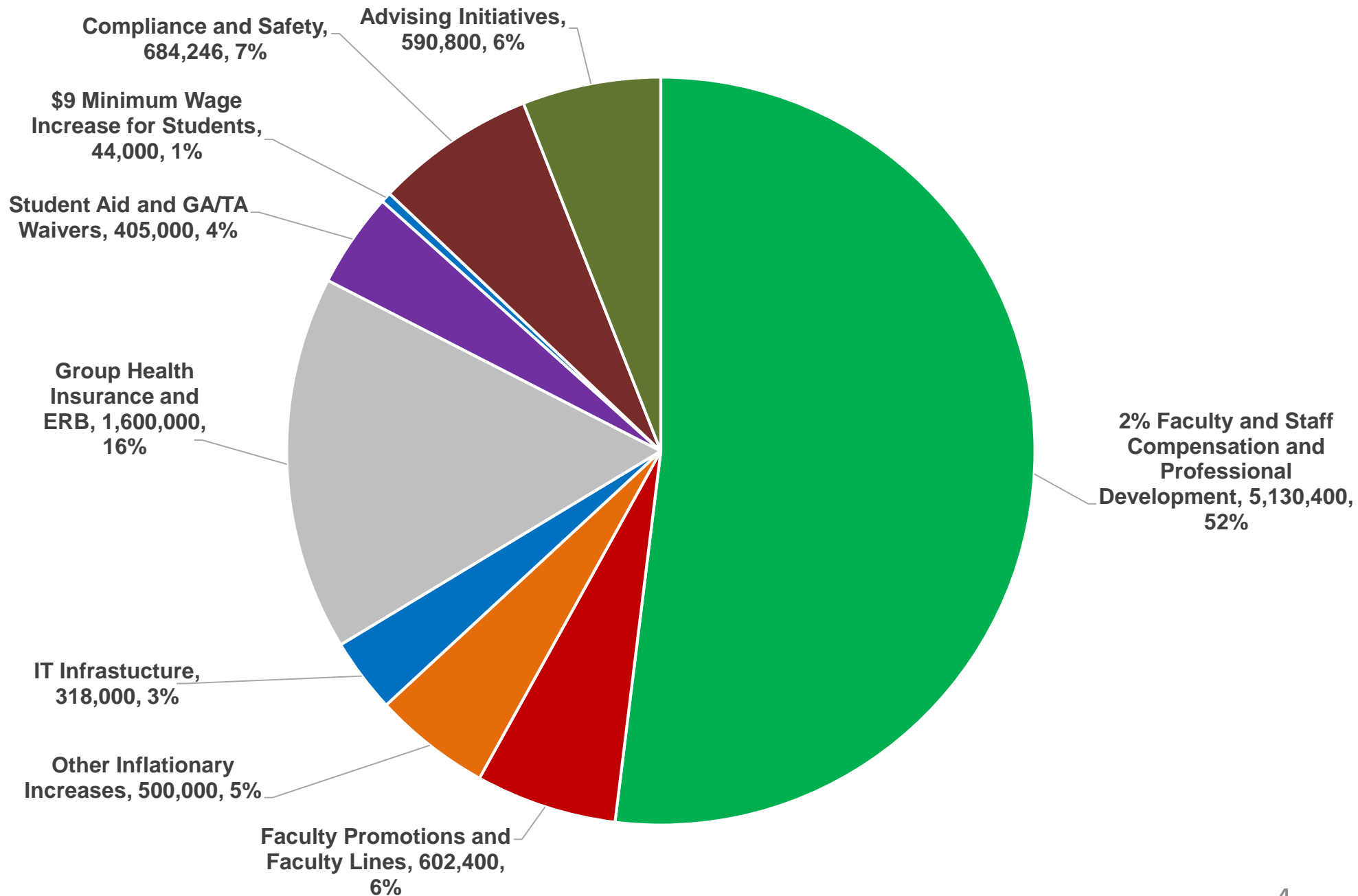
# Financial Assumptions

## Use of Funds

- Funding Priorities-\$9.9M Increase
  - 2% Faculty and Staff and \$9 Min. Wage Increase for Students
  - Compliance, Safety, IT Infrastructure and Advising Initiatives
  - Inflationary Increases for Group Health 5% and ERB .25%
  - Faculty Promotions and Faculty Lines
  - Student Aid and GA/TA Waivers
- Decrease in Unit Allocations-\$3.8M--Average 1.3% decrease
  - Administration-1.5% decrease
  - Academic Affairs Base-Net decrease 1.2% (1.5% decrease to units and an offsetting increase to base for Extended University)
  - SVP Base-1.5% decrease
  - Must Funds Base-1.5% decrease fringe benefits recurring savings
  - Utilities Base-1.1% decrease
- Mandatory Student Fee Recipients-\$2.7M decrease. It includes the \$1.7M IT swap to a technology fee.

Note: \$9.5M additional funding on schedule is \$9.9M Less Transfer to Student Aid \$400K

# FY 20 Funding Priorities \$9.9M



Main Campus Budget Leadership Team (BLT) Budget Recommendation FY 20 Budget (In Thousands)				
	Fiscal Year 2019 Original	Fiscal Year 2020 Original	Change Amount	% Change
<b>Revenues</b>				
State Appropriations	181,793	194,396	12,603	6.9%
Projected Tuition Revenue	133,900	120,573	-13,327	-10.0%
Health Sciences Center Transfer	-17,955	-17,218	737	-4.1%
Miscellaneous Revenues and Transfers	-10,073	-7,675	2,398	-23.8%
One-Time Use of Central Reserve	500	3,805	3,305	661.0%
<b>Subtotal I&amp;G Revenues</b>	<b>288,166</b>	<b>293,882</b>	<b>5,715</b>	<b>2.0%</b>
Mandatory Student Fees	36,256	33,519	-2,737	-7.5%
<b>Total Sources of Funds</b>	<b>324,422</b>	<b>327,401</b>	<b>2,979</b>	<b>0.9%</b>
<b>Expenses</b>				
Base-President/Administration	8,264	8,140	-124	-1.5%
Base-Academic Affairs	166,745	164,698	-2,047	-1.2%
Base-SVP for Administration	41,840	41,212	-628	-1.5%
Base-Must Funds (Fringes, Insurance, etc.)	54,132	53,322	-810	-1.5%
Utilities	17,185	16,990	-195	-1.1%
Compensation Increase - 2% Faculty and Staff and \$9 Min. Wage Increase for Students		4,939	4,939	
Swap from I&G to Capital Outlay Campus Security Cameras/Lighting		-150	-150	
New Initiatives and Inflationary Increases		4,681	4,681	
GA/TA Tuition Waivers - Tuition Increase		49	49	
<b>Subtotal I&amp;G Allocations</b>	<b>288,166</b>	<b>293,881</b>	<b>5,715</b>	<b>2.0%</b>
Mandatory Student Fees	36,256	33,519	-2,737	-7.5%
<b>Total Use of Funds</b>	<b>324,422</b>	<b>327,401</b>	<b>2,978</b>	<b>0.9%</b>
<b>Balance</b>		<b>0</b>	<b>0</b>	

# Main Campus Undergraduate Tuition and Fee Proposal

Base Tuition Increase	\$0
Lower Division Tuition Increase	\$0
Upper Division Premium Increase per Credit Hour	\$25 to \$35
Mandatory Student Fee Increase	3.43%
IT Technology Fee per Headcount	\$50 Fall, \$50 Spring and \$10 Summer

- Lower Division **Tuition and Fees** Full Time 15 Hour block:
  - \$82.66 Increase per semester, \$165.32 annually, 2.26%
- Upper Division **Tuition and Fees** Full-Time 15 Hour block:
  - \$232.66 Increase per semester, \$465.32 annually, 5.76%

# Main Campus Graduate Tuition and Fee Proposal

Base Tuition Increase	\$0
Graduate Premium Increase per Credit Hour	\$25 to \$35
Mandatory Student Fee Increase	3.43%
IT Technology Fee per Headcount	\$40 Fall, \$40 Spring and \$10 Summer

- Apply Graduate Premiums to all Graduate Programs. Impacts 2,045 Students, 39%
- Graduate **Tuition and Fees** Full-Time 12 Hours:
  - \$188.74 Increase per semester, \$377.48 annually, 4.22%

# A&S Undergraduate Tuition Differential

## Proposed Annual Revenue

Differential Tuition (per SCH)	\$10
Projected # of SCH (all student SCH taken by student majors in the program)	173,317
<b>Total Revenue</b>	<b>\$1,733,170</b>

## Proposed Annual Expenditures

Financial Aid Set Aside (20.4%)	\$353,170
Faculty Retention and Hiring	\$1,000,000
Instructional Support Personnel	\$230,000
Advising Personnel	\$150,000
Operating Expenses	0
Administration Expenses	0
<b>Total Revenue</b>	<b>\$1,733,170</b>



# A&S Graduate Tuition Differential

## Proposed Annual Revenue

Differential Tuition (per SCH)	\$50
Flat fee for Dissertation hours	\$100
Projected # of SCH – Coursework (\$50)	14,183
Students taking Dissertation hours (\$100)	525
<b>Total Revenue</b>	<b>\$714,400</b>

## Proposed Annual Expenditures (\$)

Tuition Waivers for GA, TA	\$313,390
Increased support for graduate students	\$401,010
Administrative and Expenses	0
<b>Total Revenue</b>	<b>\$714,400</b>

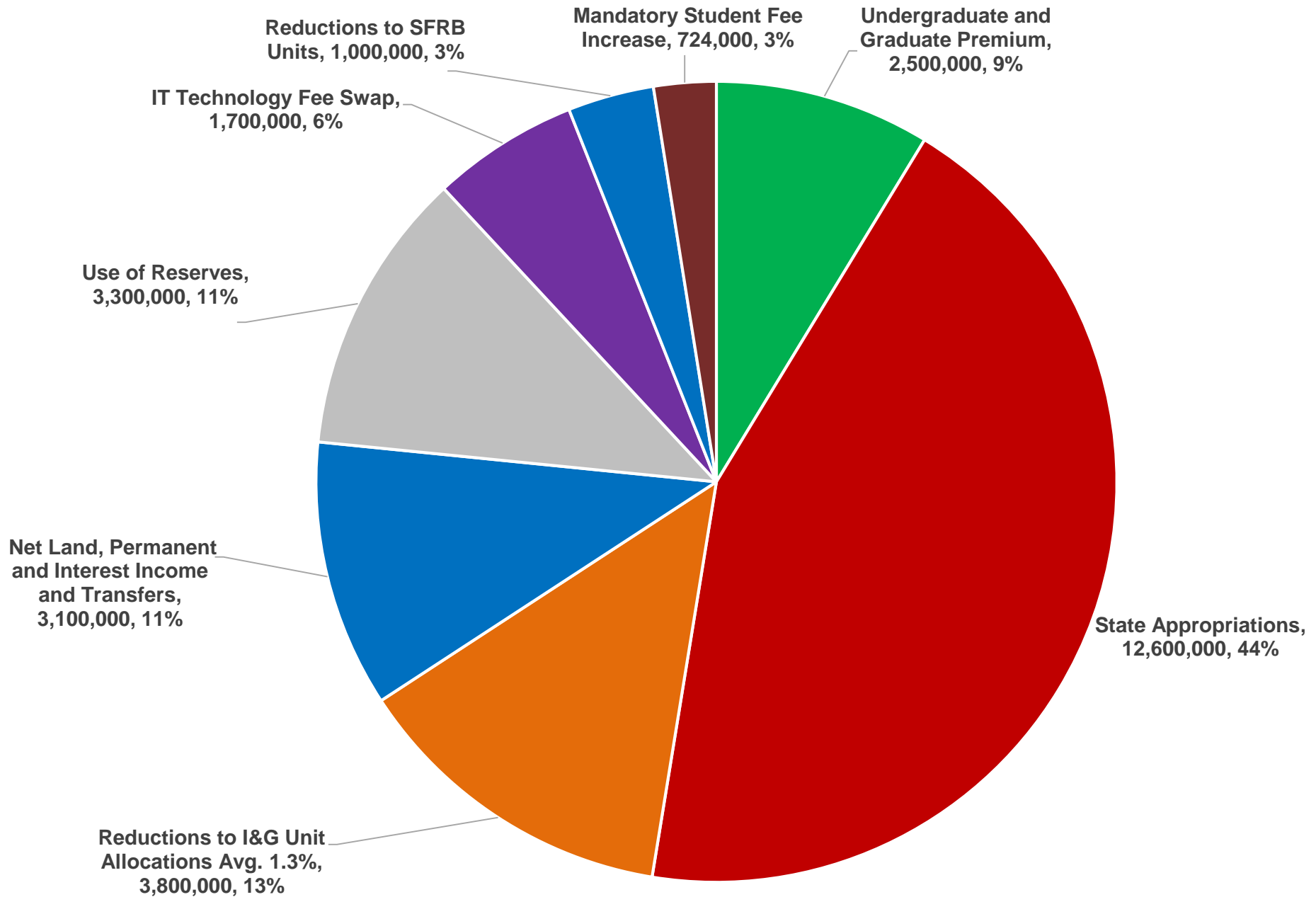
Thank you!

Questions?



## **Supplemental Schedules and Information**

# FY 20 Budget Strategy to Fund \$28.7M Gap



**Proposed Funding Requests-Not Prioritized**

	Total Request	FY20 Recurring	FY20 w/ Central Reserves	FY20 Bridge w/ Reserves Internally	Further review needed before recommendation	Comments
<b>Compliance and Safety:</b>						
Campus Office of Substance Abuse	47,000	-	-	47,000	-	OVPR Bridge Funding for one year with Research dollars
Women's Resource Center (Includes Fringe)	99,615	86,515			13,100	Recommend Funding Main Campus Request. Recommend WRC work with HSC on HSC request . HR did review this request.
Accessibility Resource Center (Includes Fringe)	100,000	100,000				Recommend Funding
Office Of Equal Opportunity (OEO) (Includes Fringe)	194,991	119,091			75,900	Recommend Funding for current staffing and training. Further evaluation on compliance specialist. HR did review this request.
Student Health and Counseling	143,640	143,640				Recommend Funding-used info from 2nd presentation
Dean of Students	89,955	35,000			54,955	More Review Needed-used info from 2nd presentation
Provost Office Support Staff disciplinary investigations	55,200				55,200	More Review Needed
Library Roving Security Guard	58,040			58,040		Provost Office use of reserves for FY20
<b>Subtotal</b>	<b>788,441</b>	<b>484,246</b>	<b>-</b>	<b>105,040</b>	<b>199,155</b>	
<b>Academic/Student Success:</b>						
Faculty Retention	200,000	-			200,000	More Review Needed-Potentially competes with compensation Increase
Diversity Faculty Hiring	150,000	-			150,000	More Review Needed-Potentially competes with compensation Increase
Committed Faculty Lines COE	182,400	182,400				Recommend Funding
Advising Initiatives	590,800	590,800				Advising compensation (based on option 4: internal equity adjustments) \$300K and convert remaining Athletics advisors to I&G \$290K.
Committed Faculty Lines SOE	85,000			85,000		Provost Office use of reserves for FY20
ADVANCE Support	50,000			50,000		Provost Office use of reserves for FY20
Global Education Office	42,271				42,271	SFRB Recommended the amount move to I&G. Need further review.
Faculty/Staff/Student Research and Professional Development	235,400	235,400				
Theatre and Dance	8,168			8,168	-	SFRB Recommended the amount move to I&G. Need further review.
<b>Subtotal</b>	<b>1,544,039</b>	<b>1,008,600</b>	<b>-</b>	<b>143,168</b>	<b>392,271</b>	

**Proposed Funding Requests-Not Prioritized**

	Total Request	FY20 Recurring	FY20 w/ Central Reserves	FY20 Bridge w/ Reserves Internally	Further review needed before recommendation	Comments
<b>Must Fund:</b>						
ERB	500,000	500,000				
Group Health (5%) and Student Health (15%)	1,100,000	1,100,000				
FY19 Police Raises	200,000	200,000				
Faculty/Lecturer Promotions	420,000	420,000				
Insurances and Misc. Fringe Benefits	825,000	500,000	150,000	175,000		Use \$150K central reserves and SRS reserves \$175K for Property and General Liability Insurances for FY20, while an assessment of insurance is conducted. FY20 \$150K increase in 1640 for Property/Gen. liab. Ins. In FY 21, the remaining \$175K add to scenario and increase 1640 for Prop./Gen. Liability insurances
<b>Subtotal</b>	<b>3,045,000</b>	<b>2,720,000</b>	<b>150,000</b>	<b>175,000</b>	<b>-</b>	
<b>Administrative Support Services:</b>						
IT Academic Technologies (Includes Fringe)	1,158,217				1,158,217	Request an update regarding KSA review and progress. Potentially recommend a student technology fee or tuition increase to backfill MSF reduction. SFRB Recommended \$1,015,499 amount move to I&G
IT Cloud Infrastructure , Wireless Infrastructure Software Licensing, and Disaster Recovery	636,000		318,000	318,000		Use central reserves and IT reserves one-time until IT debt service payment rolls off in FY 21. This is a one-time increase of 1640 of \$318K in FY20 for IT. Then, this will be funded by IT starting in FY21 using the freed up debt svc. monies
ISS Request	1,125,000				1,125,000	Additional review needed to evaluate all ISS units to determine appropriate structure and I&G support.
<b>Subtotal</b>	<b>2,919,217</b>	<b>-</b>	<b>318,000</b>	<b>318,000</b>	<b>2,283,217</b>	
<b>Other UNM Initiatives:</b>						
Foundation-UNM Campaign (3 year commitment)	366,667				366,667	Suggest funding from the Mesa Del Sol land proceed sale/endowment from the BOR or other sources. Additional review required given the change in leadership.
<b>Total</b>	<b>8,663,364</b>	<b>4,212,846</b>	<b>468,000</b>	<b>741,208</b>	<b>3,241,310</b>	

Student Category	Current				Proposed					Difference	% Change
	Base Tuition	Upper Division Premium	Mandatory Student Fees	Total	Base Tuition Blocked Rate	Upper Division Premium	Mandatory Student Fees	Technology Fee	Total		
Lower Division	\$2,709.00	\$0.00	\$952.20	\$3,661.20	\$2,709.00	\$0.00	\$984.86	\$50.00	\$3,743.86	\$82.66	2.26%
Upper Division	\$2,709.00	\$375.00	\$952.20	\$4,036.20	\$2,709.00	\$525.00	\$984.86	\$50.00	\$4,268.86	\$232.66	5.76%
Note: Lower and Upper Division Base Tuition at 15 Hour Block Rate											

Student Category	Current				Proposed					Difference	% Change
	Base Tuition	Premium	Mandatory Student Fees	Total	Base Tuition Blocked Rate	Premium	Mandatory Student Fees	Technology Fee	Total		
Graduate	\$3,333.84	\$300.00	\$837.84	\$4,471.68	\$3,333.84	\$420.00	\$866.58	\$40.00	\$4,660.42	\$188.74	4.22%
Note: Graduate at 12 Hour Rate											

Note: In tuition and fee memo, cents are rounded to exact amounts

**THE UNIVERSITY OF NEW MEXICO  
MAIN CAMPUS  
FY 2019-20 STUDENT FEES**

Requestors of Student Fees	FY 2018-19	FY 2019-20			FY 2019-20	FY 2019-20			FY 2019-20
	SFRB - Final	SFRB Recommendation Scenario 1			SFRB Move to I&G or Other Funding	SFRB Recommendation Scenario 2			SFRB Move to I&G or Other Funding
	Original Budget	Original Budget	\$ Change from FY19 Orig.	% Change from FY19 Orig.	Original Budget	Original Budget	\$ Change from FY 19 Orig	% Change from FY 19	Original Budget
<b>Student Activity Fees</b>									
African American Student Svc AASS (see Form A)	81,176	73,870	(7,306)	-9.00%	0	73,870	-7,306	-9.00%	0
American Indian Student Services	89,761	81,683	(8,078)	-9.00%	0	81,683	-8,078	-9.00%	0
Athletics	3,681,708	3,275,354	(406,354)	-11.04%	0	3,571,257	-110,451	-3.00%	0
Career Services- SCAPP	30,737	28,278	(2,459)	-8.00%	0	28,278	-2,459	-8.00%	0
Career Services - Intern Coordinator	0	0	0	N/A	0	0	0		0
CASAA/COSAP	17,722	9,000	(8,722)	-49.22%	0	9,000	-8,722	-49.22%	0
Center for Academic Program Support (CAPS)	330,187	300,470	(29,717)	-9.00%	0	300,470	-29,717	-9.00%	0
College Assistant Migrant Program (see El Centro)	32,742	29,795	(2,947)	-9.00%	0	29,795	-2,947	-9.00%	0
College Enrichment Program (FYRE)	23,386	20,000	(3,386)	-14.48%	0	20,000	-3,386	-14.48%	0
Community Learning & Public Service	104,773	95,343	(9,430)	-9.00%	0	95,343	-9,430	-9.00%	0
Division of Equity & Inclusion	0	0	0	N/A	0	0	0		0
El Centro De La Raza	163,118	150,069	(13,049)	-8.00%	0	150,069	-13,049	-8.00%	0
Geography & Environmental Studies	0	0	0	N/A	0	0	0		0
Global Education Office	45,947	0	(45,947)	-100.00%	42,271	0	-45,947	-100.00%	42,271
Graduate Resource Center	84,193	77,458	(6,735)	-8.00%	0	77,458	-6,735	-8.00%	0
IT Initiatives	1,783,981	625,764	(1,158,217)	-64.92%	1,015,499	0	-1,783,981	-100.00%	1,641,263
KUNM	48,668	44,959	(3,709)	-7.62%	0	44,959	-3,709	-7.62%	0
LGBTQ Resource Center	123,609	100,000	(23,609)	-19.10%	0	100,000	-23,609	-19.10%	0
Music Bands	68,290	62,144	(6,146)	-9.00%	0	62,144	-6,146	-9.00%	0
New Mexico Union (SUB)	2,206,734	2,008,128	(198,606)	-9.00%	0	2,008,128	-198,606	-9.00%	0
LoboRESPECT Advocacy Center	0	0	0	N/A	0	0	0		0
Office of Rights & Responsibilities	0	0	0	N/A	0	0	0		0
Parking & Transportation Services	46,774	43,210	(3,564)	-7.62%	0	43,210	-3,564	-7.62%	0
Project for NM GS of Color	0	0	0	N/A	0	0	0		0
Recreational Services	767,178	705,804	(61,374)	-8.00%	0	705,804	-61,374	-8.00%	0
Student Activity Center	29,111	26,893	(2,218)	-7.62%	0	26,893	-2,218	-7.62%	0
Student Govt. Accounting Office	186,914	172,671	(14,243)	-7.62%	0	172,671	-14,243	-7.62%	0
Student Health and Counseling	4,486,362	4,331,362	(155,000)	-3.45%	0	4,351,771	-134,591	-3.00%	0
Student Publications	0	0	0	N/A	0	0	0		0
Theatre and Dance	8,878	0	(8,878)	-100.00%	8,168	0	-8,878	-100.00%	8,168
Univ Library Acquisitions	257,730	237,112	(20,618)	-8.00%	0	237,112	-20,618	-8.00%	0
UNM Children's Campus	356,999	329,796	(27,203)	-7.62%	0	329,796	-27,203	-7.62%	0
UNM Public Events (Popejoy)	141,076	129,790	(11,286)	-8.00%	0	129,790	-11,286	-8.00%	0
Women's Resource Center	98,119	89,288	(8,831)	-9.00%	0	89,288	-8,831	-9.00%	0
SFRB Contingency	0	0	0		0	200,000	200,000		0
<b>Subtotal - Student Activity Fees Unit Allocations</b>	<b>15,295,873</b>	<b>13,048,240</b>	<b>-2,247,633</b>	<b>-14.69%</b>	<b>1,065,938</b>	<b>12,938,788</b>	<b>-2,357,085</b>	<b>-15.41%</b>	<b>1,691,702</b>



**THE UNIVERSITY OF NEW MEXICO  
MAIN CAMPUS  
FY 2019-20 STUDENT FEES**

Requestors of Student Fees	FY 2018-19	FY 2019-20			FY 2019-20	FY 2019-20			FY 2019-20
	SFRB - Final	SFRB Recommendation Scenario 1			SFRB Move to I&G or Other Funding	SFRB Recommendation Scenario 2			SFRB Move to I&G or Other Funding
	Original Budget	Original Budget	\$ Change from FY19 Orig.	% Change from FY19 Orig.	Original Budget	Original Budget	\$ Change from FY 19 Orig	% Change from FY 19	Original Budget
<b>Graduate Allocation Fund (GAF)</b>									
GPSA Graduate Scholarship Fund	46,760	41,919	(4,841)	-10.35%	0	0	41,919	-4,841	-10.35%
GPSA Student Research Grant	89,134	79,907	(9,227)	-10.35%	0	0	79,907	-9,227	-10.35%
<b>Subtotal - Student Activity Fees (GAF)</b>	<b>135,894</b>	<b>121,826</b>	<b>(14,068)</b>	<b>-10.35%</b>	<b>0</b>	<b>0</b>	<b>121,826</b>	<b>-14,068</b>	<b>-10.35%</b>
<b>Total Student Activity Fees</b>	<b>15,431,767</b>	<b>13,170,066</b>	<b>(2,261,701)</b>	<b>-14.66%</b>	<b>1,065,938</b>	<b>13,060,614</b>	<b>(2,371,153)</b>	<b>-15.37%</b>	<b>1,691,702</b>
<b>ASUNM/GPSA</b>									
ASUNM - Accounting office	42,006	37,268	(4,738)	-11.28%	0	0	37,268	(4,738)	-11.28%
ASUNM	850,000	754,133	(95,867)	-11.28%	0	0	754,133	(95,867)	-11.28%
GPSA	300,950	263,077	(37,873)	-12.58%	0	0	263,077	(37,873)	-12.58%
<b>Total ASUNM and GPSA Fees</b>	<b>1,192,956</b>	<b>1,054,478</b>	<b>(138,478)</b>	<b>-11.61%</b>	<b>0</b>	<b>0</b>	<b>1,054,478</b>	<b>(138,478)</b>	<b>-11.61%</b>
<b>Debt Service/Other</b>									
Debt Service-ERP Project Fee	2,352,180	2,387,205	35,025	1.49%	0	0	2,387,205	35,025	1.49%
Debt Service-Facility Fee	17,279,317	17,017,308	(262,009)	-1.52%	0	0	17,017,308	(262,009)	-1.52%
<b>Subtotal - Debt Service</b>	<b>19,631,497</b>	<b>19,404,513</b>	<b>(226,984)</b>	<b>-1.16%</b>	<b>0</b>	<b>0</b>	<b>19,404,513</b>	<b>(226,984)</b>	<b>-1.16%</b>
<b>Total - Mandatory Student Fees</b>	<b>36,256,220</b>	<b>33,629,057</b>	<b>(2,627,163)</b>	<b>-7.25%</b>	<b>1,065,938</b>	<b>33,519,605</b>	<b>(2,736,615)</b>	<b>-7.55%</b>	<b>1,691,702</b>
<b>SFRB-One Time Funding</b>									
IT Initiatives	0	0	0		0	0	0	0	0
Community Learning & Public Service	0	0	0		0	0	0	0	0
Geography & Environmental Studies	0	0	0		0	0	0	0	0
New Mexico Union (SUB)	0	0	0		0	0	0	0	0
Libraries	0	0	0		0	0	0	0	0
Project for NM GS of Color	5,000	20,000	15,000	300.00%	0	0	20,000	15,000	300.00%
LoboRESPECT	0	0	0		0	0	0	0	0
ENLACE - Division of Equity and Inclusion	41,750	38,000	-3,750	-8.98%	0	0	38,000	-3,750	-8.98%
Student Publications	25,000	15,000	-10,000	-40.00%	0	0	15,000	-10,000	-40.00%
LGBTQ Resource Center	0	0	0		0	0	0	0	0
Global Education Office	0	12,200	12,200		0	0	12,200	12,200	
GPSA Administrative Position	0	0	0		0	0	35,000	35,000	
<b>Total - SFRB One Time Funding</b>	<b>71,750</b>	<b>85,200</b>	<b>13,450</b>	<b>18.75%</b>	<b>0</b>	<b>0</b>	<b>120,200</b>	<b>48,450</b>	<b>67.53%</b>
<b>Grand Total</b>	<b>36,327,970</b>	<b>33,714,257</b>	<b>(2,613,713)</b>	<b>-7.19%</b>	<b>1,065,938</b>	<b>33,639,805</b>	<b>(2,688,165)</b>	<b>-7.40%</b>	<b>1,691,702</b>

Student Technology Fee Scenarios	Scenario Amount	Fee range per student annually <sup>1</sup>	Proposed fee by semester	
			Fall/Spring	Summer
Scenario 1: fund \$1.1M (amount of proposed swap to I&G)	\$ 1,158,217	\$47-\$58	\$ 25	\$ 5
Scenario 2: fund full amount (including \$625K proposal for SFRB)	\$ 1,783,981	\$73-\$90	\$ 40	\$ 10
Scenario 3: fund full amount (including Adobe licensing) <sup>2</sup>	\$ 1,733,981 + Adobe cost	\$93-\$110	\$ 50	\$ 10
<sup>1</sup> Range based on spring 2019 enrollment and assumes +/- 10% range for fluctuation				
<sup>2</sup> Adobe Creative Cloud/Acrobat Pro licensing cost (currently under discussion) - offset by \$50K currently funded for labs (~\$2/student)				

- Even though student enrollment is variable, many of these costs within Academic Technologies are fixed
- Generated fee revenue above baseline will fund student requested initiatives
- Will utilize following mechanisms to make any decisions regarding how additional funding will be used:
  - Student and faculty surveys
  - Engagement with ASUNM and GPSA
  - IT Advisory Boards
  - Faculty Senate IT Use Committee

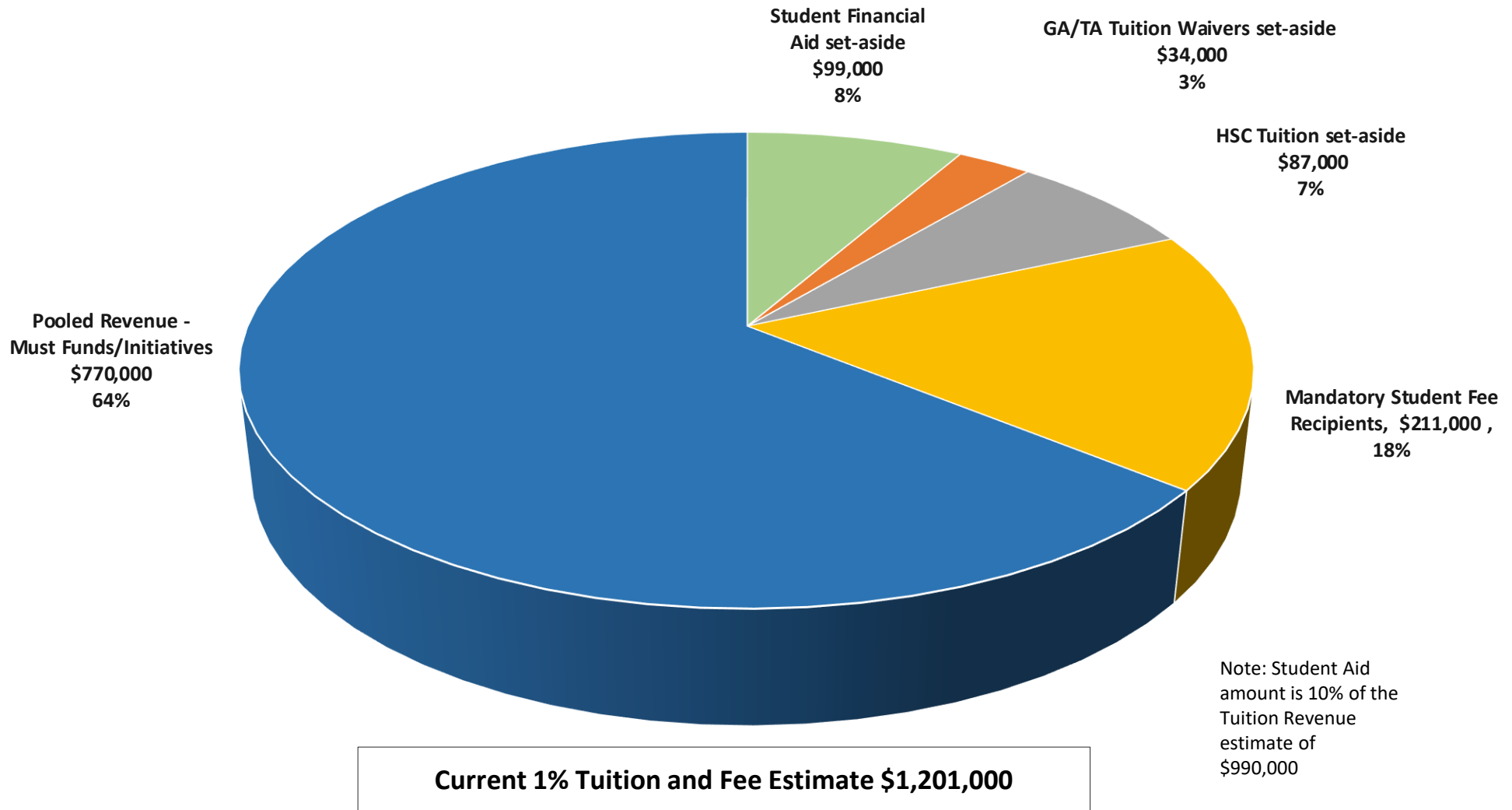
## FY 20 Compensation Increase Recommendation

The administration recommends allocating funds sufficient for a 2% across the board increase for I&G funded employees. Increases funded by the legislature fund about half of the total I&G cost, so a 4% compensation increase from the legislature actually funds about a 2% increase for main campus I&G. See details below.

<b>I&amp;G Salaries &amp; Fringe Benefit Increases, by Employee Type</b> Rounded to Thousands	<b>4% Increase</b>	<b>2% Increase</b>
Faculty	\$5,262	\$2,631
Staff	\$4,528	\$2,264
<b>Total Cost of Increase</b>	<b>\$9,790</b>	<b>\$4,895</b>
<i>Funding from State</i>	<i>\$5,106</i>	<i>\$5,106</i>
<b>Net</b>	<b>(\$4,684)</b>	<b>\$211</b>

In addition to these across the board increases, the administration recommends allocating sufficient funding to increase the minimum wage for student employees to \$9.00, in line with passed legislation that will go into effect January 1, 2020. The main campus I&G cost impact for this increase is estimated to be approximately \$11.4 thousand and will be effective July 1, 2019.

# 1% Base Tuition and Fee Increase



**To Fund a 1% Faculty and Staff Compensation Increase would require a 3.2% Tuition Increase**

# TAB 4

## **Action Item 4**

Approval of Software Renewal: Microsoft Licensing for UNM



MSC01 1240  
1 University of New Mexico  
Albuquerque, NM 87131-0001  
Telephone (505) 277-2036  
FAX (505) 277-7774

## MEMORANDUM

To: Dr. Craig White, Interim Sr. Vice President, Finance and Administration

From: Bruce Cherrin, Chief Procurement Officer 

Subject: Contract Approval

Date: March 26, 2019

The following is being submitted for approval per Regent Policy 7.4. This will need to proceed to the full Board of Regents.

**Software Renewal:** Microsoft Licensing for UNM (including HSC, UNMH, SRMC, UNMMG), Affiliates, and New Mexico Consortium Members.

UNM's current Microsoft contract expired in February 2019, and a new three year contract has been negotiated on behalf of UNM IT with Microsoft through a reseller, Chicago Dell Marketing. The contract covers the purchase of multiple software licenses and products totaling approximately \$1,158,124.00 annually. Multiple quotes have been obtained from Microsoft software resellers, and Dell has been identified as the lowest cost provider.

This current contract covers all Microsoft licensing products for use by faculty, staff, and students at UNM, including, but not limited to, Windows, Office, email, and collaboration tools used in daily operations. This agreement also covers the HSC, UNMH, UNMMG, SRMC, and other affiliates. Additionally, twelve New Mexico Consortium members around the state (various NM Higher Ed institutions), are covered under this agreement.

The funding source for this Microsoft licensing is UNM IT operational funds and chargeback (chargeback primarily for NM consortium members, UNMH, UNMMG and SRMC). UNM IT receives an annual allocation from HSC for their portion of the cost based on their faculty and staff user counts.

# TAB 5

## **Action Item 5**

Approval of Project Construction on Elks Lodge

**MEMORANDUM TO ADVANCE  
COMMITTEE AGENDA ITEM TO  
THE BOARD OF REGENTS  
THE UNIVERSITY OF NEW MEXICO**

DATE: March 19<sup>th</sup>, 2019

TO: Craig White, Interim Sr. VP Finance & Administration

FROM: Ava Lovell, Sr. Executive Officer HSC Finance & Administration  
Ryan Reynolds, Group Manager, HSC Capital Projects

RE: Requested Approvals

---

**RECOMMENDED ACTION:**

Recommend to the Board of Regents Finance and Facilities Committee the following:

1. Request for Project Construction Approval on Elks Lodge.  
Please see attached summary.



**REQUEST FOR CAPITAL PROJECT APPROVAL for  
Old Elks Lodge Demolition  
UNIVERSITY OF NEW MEXICO  
April 9, 2019**

**REQUESTED ACTION:**

In accordance with Section 7.12 of the Board of Regents Policy Manual and as required by the New Mexico Higher Education Department and New Mexico State Board of Finance, project approval is requested for the Elks Lodge Demolition project located at 1716 University Blvd NE.

**PROJECT DESCRIPTION:** *(Describe the location, size of the project in gross square feet (GSF), general nature of space/use and any special characteristics.)*

This project is to abate and demolish the existing Elks Lodge building at 1716 University Blvd NE. The building currently has a first story at 51,331 SF and a basement at 4,655 SF. Totaling for 55,986 SF and built in 1962. Hazardous material abatement is required prior to demolition of the existing structure. The basement will be filled with 95% compacted soil. This will prepare the site for future construction projects as well as limit liability for the university. The interior of the structure has been clear and was completed in 2018. Abatement of CMU block, roof penetrations and door/window caulking will be for the exterior only.

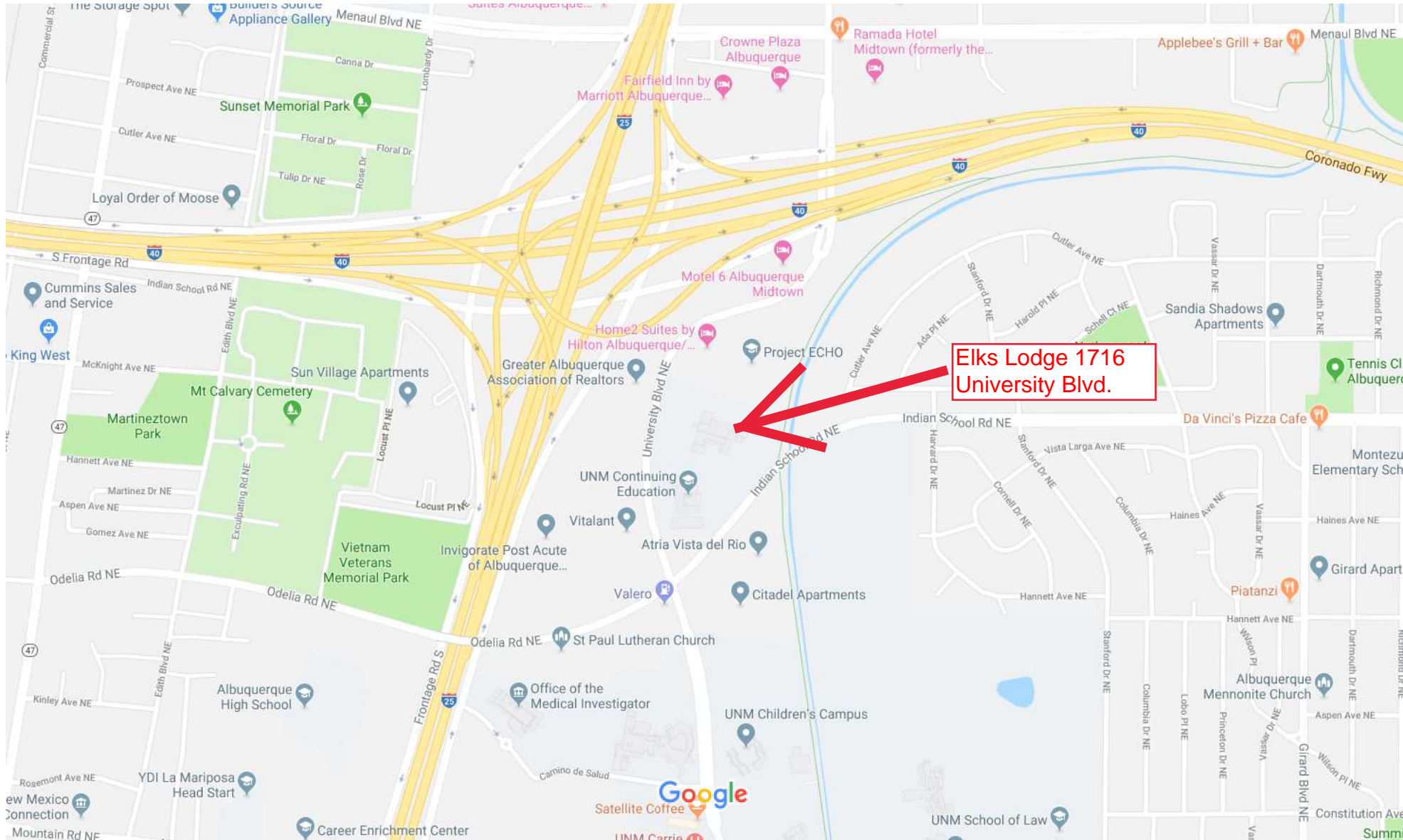
**PROJECT RATIONALE:** *(Describe the project's merits, how the project satisfies institutional goals/mission/need/program growth. List user groups/programs. State the consequences, if any, of the project not receiving approval.)*

Currently the Elks Lodge property sits boarded up and vacant. This is not the highest and most beneficial use for the property. The property has been stripped of all copper wiring, has significant roof leaks and smoke damage from fires being started inside the facility. UNM PD is called out weekly in response to vagrants inside and outside of the facility. Abatement and demolition will mitigate the liability of the university and help keep community members safe. It is also a step in preparing the land for any future construction projects. The HSC is experiencing rapid growth in our educational needs, research endeavors, administrative and support requirements; and clinical areas. An updated master facility plan effort is beginning and will inform the best use of the property in the future.

**FUNDING:**

The total estimated Project Budget is \$570,000:

- \$570,000 is funded from HSC Plant Funds



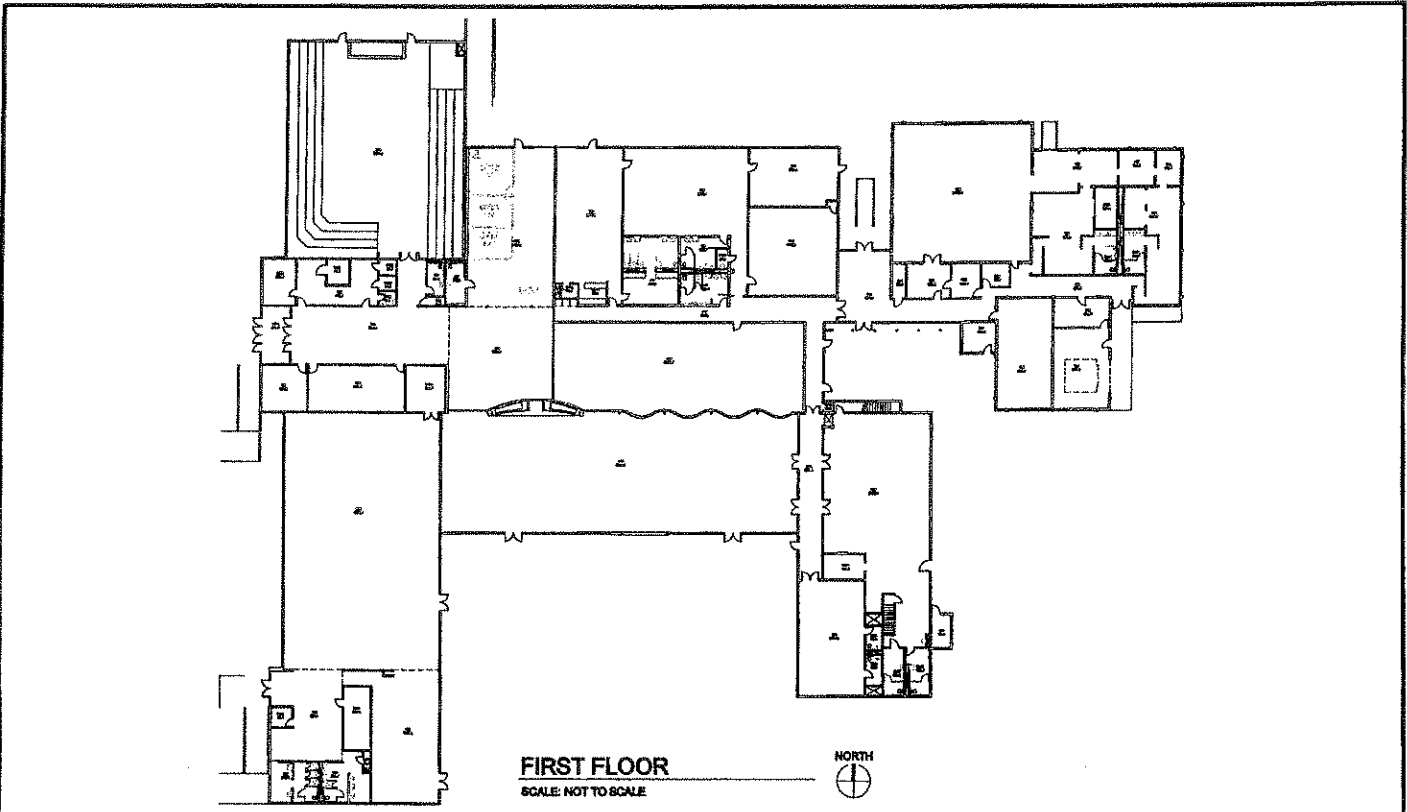
Map data ©2019 Google 500 ft

Google Maps 1716 University Blvd NE



Image capture: Nov 2018 © 2019 Google

Year Built: 1962



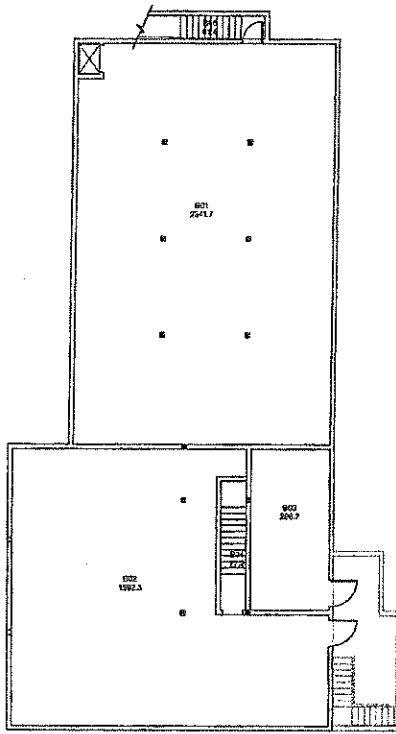
PLANNING & CAMPUS DEVELOPMENT  
OFFICE OF SPACE MANAGEMENT

TOTAL FLOOR AREA: \_\_\_\_\_ SQ. FT.  
TOTAL WORK AREA: \_\_\_\_\_ SQ. FT.  
TOTAL OFFICE AREA: \_\_\_\_\_ SQ. FT.  
TOTAL STUDENT AREA: \_\_\_\_\_ SQ. FT.  
TOTAL SERVICE AREA: \_\_\_\_\_ SQ. FT.  
TOTAL RECREATION AREA: \_\_\_\_\_ SQ. FT.  
TOTAL OTHER AREA: \_\_\_\_\_ SQ. FT.

MAIN ENTRANCE      SECONDARY ENTRANCE

UNIVERSITY SERVICES  
FIRST FLOOR  
1642 UNIVERSITY AVE NE

#267  
2 OF 2  
267-00-01



**BASEMENT**  
SCALE: NOT TO SCALE



**PLANNING & CAMPUS DEVELOPMENT**  
**OFFICE OF SPACE MANAGEMENT**

TOTAL FLOORS	2	FLOORS	BASEMENT	1
TOTAL SQUARE FEET	1592.3	SQUARE FEET	2241.3	1
MAIN ENTRANCE		SECONDARY ENTRANCE		

**UNIVERSITY SERVICES**

**BASEMENT**  
1642 UNIVERSITY AVE NE

**#267**  
1 OF 2  
267-00-00



## The UNM Square Footage by Floor

### Report Parameters:

Sites: A - ALBUQUERQUE

Site Status: OPEN

Ownership: ALL

Building(s): 0267

SITE	SITE DESCRIPTION	BUILDING NUMBER	BUILDING DESCRIPTION	FLOOR NUMBER	FLOOR DESCRIPTION	FLOOR SQFT
A	ALBUQUERQUE	0267	UNIVERSITY SERVICES	01	FIRST	51,331.00
				B0	BASEMENT	4,655.00
<i>Sub Total Facility: UNIVERSITY SERVICES</i>						<b>55,986.00</b>
<i>Sub Total Site: ALBUQUERQUE</i>						<b>55,986.00</b>
<b>TOTAL</b>						<b>55,986.00</b>



THE UNIVERSITY OF  
NEW MEXICO®

DEMOLITION OF ELKS LODGE AT 1642 UNIVERSITY BLVD NE  
**UNM REGENTS FINANCE & FACILITIES COMMITTEE**

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# Demolition of Elks Lodge

## Location



## Demolition Site



1642 University Blvd NE  
Albuquerque, NM 87106



# Demolition of Elks Lodge

## *Description*



### PROJECT SNAPSHOT

- Square Footage: 55,986 GSF
- Project Cost: \$570,000
- Schedule: 4 Months

### PROJECT OUTLINE

- Project will include demolition and abatement of site
- Will decrease the university's liability and risk of having a vacant property.
- The Building has sat vacant for many years and has been vandalized and inhabited by vagrants.
- UNM PD Called out to site regularly
- Exterior and interior are deteriorating and are an eyesore to North Campus

# Demolition of Elks Lodge

## Schedule

### SCHEDULE

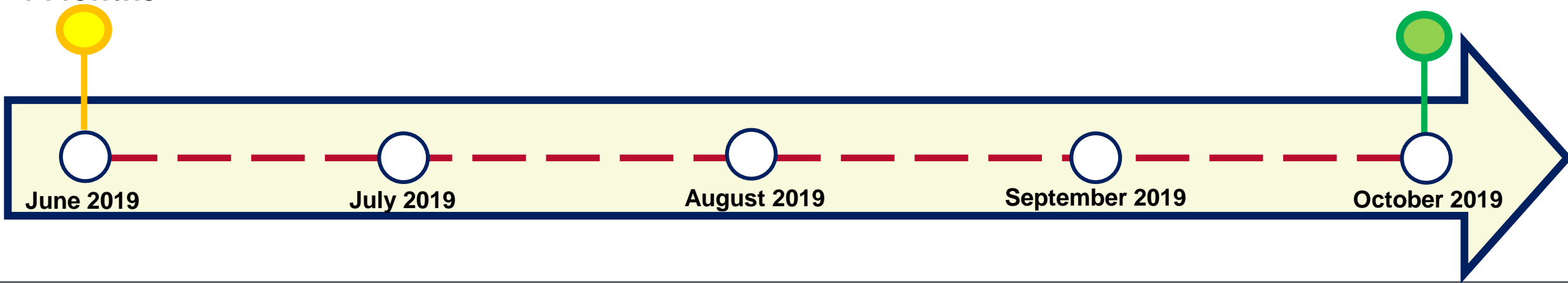
- Construction (4 months)
- Completion: October 2019

### FINANCIALS

**\$570,000 Total Project Budget**  
HSC Capital Funds

**Demolition**  
4 Months

**Completion**  
October 2019





THE UNIVERSITY OF  
NEW MEXICO®



HEALTH  
SCIENCES

# TAB 6

## **Action Item 6**

Re-approval of UNM – Gallup New Physical Plan & Storage Facility



**MEMORANDUM TO ADVANCE  
COMMITTEE AGENDA ITEM TO  
THE BOARD OF REGENTS  
THE UNIVERSITY OF NEW MEXICO**

DATE: March 20, 2019

TO: Craig White, Interim Sr. VP Finance & Administration

FROM: Chris Vallejos, AVP Institutional Support Services  
Lisa Marbury, Executive Director, Institutional Support Services

RE: Requested Approvals

---

**RECOMMENDED ACTION:**

Recommend to the Board of Regents Finance and Facilities Committee the following:

1. Request for Project Construction Re-Approval UNM Gallup New Physical Plant and Storage Facility

Please see attached summary.

cc: A. Coburn, M. Dion, M. Probasco, C. Martinez, N. Dominguez - PDC



**REQUEST FOR CAPITAL PROJECT CONSTRUCTION RE-APPROVAL for  
UNM GALLUP NEW PHYSICAL PLANT AND STORAGE FACILITY  
UNIVERSITY OF NEW MEXICO**

**Initial Approval: November 7, 2017**

**Re-approval: April 2, 2019**

**REQUESTED ACTION:**

In accordance with Section 7.12 of the Board of Regents Policy Manual and as required by the New Mexico Higher Education Department and New Mexico State Board of Finance, project approval is requested for the **New Physical Plant and Storage Facility at the Gallup Campus.**

**PROJECT DESCRIPTION:**

The new Physical Plant and Storage Facility will be 4,800 GSF of new single-story pre-manufactured building. The 3 bay warehouse is 3,600 GSF used as a maintenance and storage bay. The Administration bay is 1,200 GSF separated from the warehouse with a 6" acoustical insulated demising wall. The administration building will provide staff offices for the Physical Plant Department (PPD) administrative staff, support areas for the Department field staff, a conference room, rest rooms and the campus lock shop. Building will be equipped with fire sprinkler system. The working warehouse will include high bay doors for delivery and shop access, as well as storage areas for campus-wide inventory of office and custodial supplies.

The site work is to include clearing of existing vegetation, with cut and fill grading for site and building pad. Site access has two access points along Peggy Ann Dr. Drainage is to be taken to roadside V-ditch along Peggy Ann Dr., to flow to south of site. Building pad is to include over-excavation of native soils, with new building footings and slab over suitable soil and engineered fill. New 8,900 SF parking area and 42,300 SF laydown yard to be paved with 6" basecourse with the exception of the accessible parking, which is to be asphalt paving and the two drives which are to be concrete pads. Site security is to include site fencing and gates at access points and pole mounted lighting. Site utilities: power, data, SAS, and natural gas are also included.

**PROJECT RATIONALE:**

This project will allow the Gallup Physical Plant Department to vacate the undersized building they currently share with the campus Child Care facility, which is an inappropriate co-location. The functions of PPD are incompatible with those of the childcare center for many obvious reasons, including life safety. The existing PPD facility poses additional hazards: the building's main entrance serving pedestrian, vehicular, and service access, exits onto a steep drive with multiple blind spots, creating risk of collision and injury.

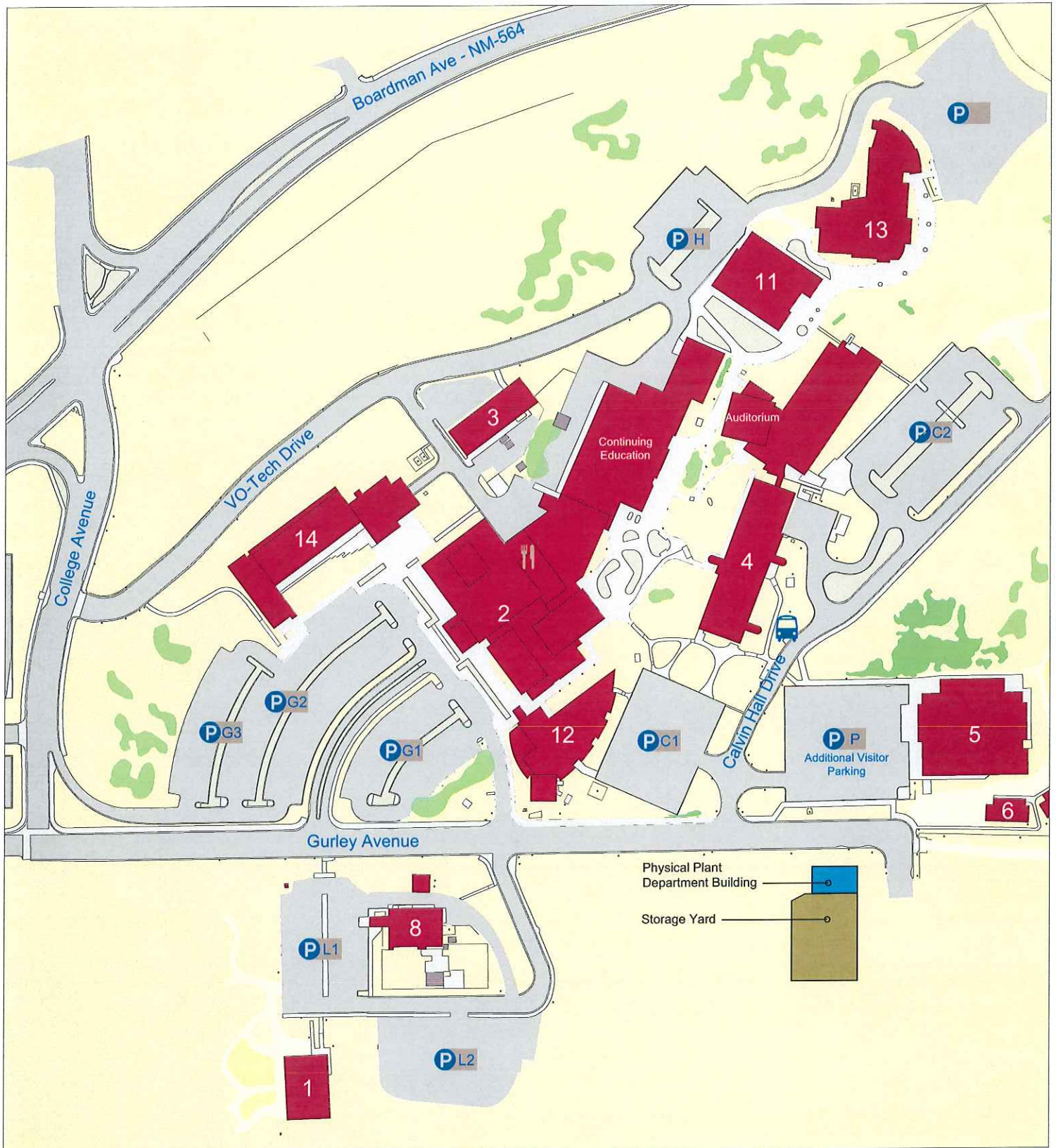
The proposed location will provide easy access for vehicular deliveries and is centrally located with the campus to provide efficient access by maintenance personnel to the Gallup Campus. The project is consistent with the campus master plan for campus development, and allows for a logical development of the area including future academic facilities.

**FUNDING:**

The total estimated Project Budget is \$2,635,000:

- \$1,500,000 is funded from 2016 GOB (SB 122)
- \$500,000 is funded from 2012 McKinley County Bonds.
- \$635,000 is funded from: UNM Gallup Institutional Reserves.





- 1 **Lions Hall**
- 2 **Gurley Hall**  
Information Center | Student Center  
Campus Police | College Bookstore  
Lobo Learning Center  
Career and Job Placement  
Center  
Ingham Chapman Art Gallery

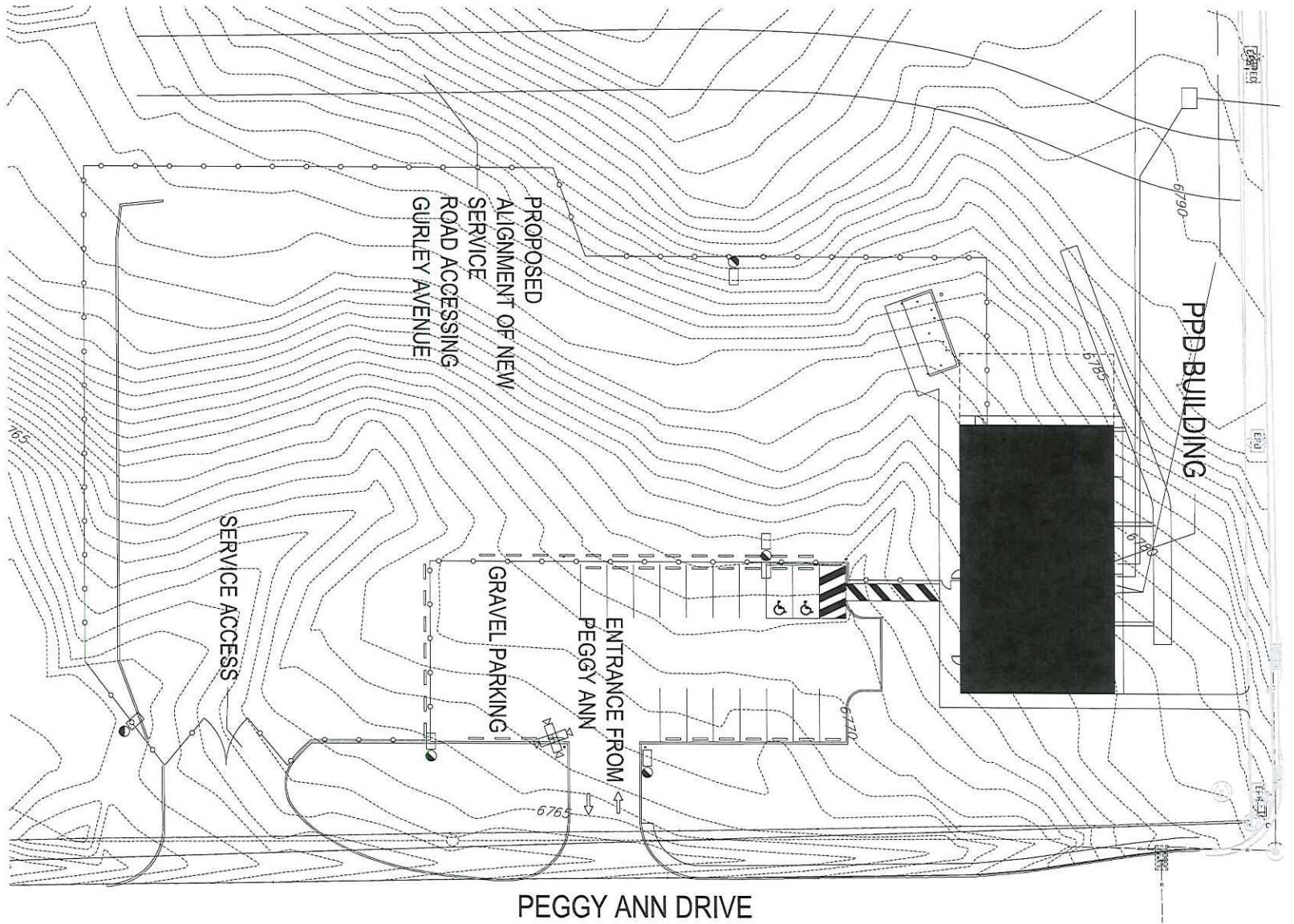
- 3 **Construction Technology**
- 4 **Calvin Hall Center**  
Classrooms | Auditorium
- 5 **Physical education / Gymnasium**
- 6 **Middle College High School**
- 8 **Childcare Facility | Physical Plant  
Key Shop**
- 11 **Health Careers**

- 12 **Zollinger Library**
- 13 **Nursing**
- 14 **Student Services and Technology  
Center**  
Admissions | Registrar | Bursars  
Office

-  Parking
-  UNM Building
-  Food Services
-  Bus Stop



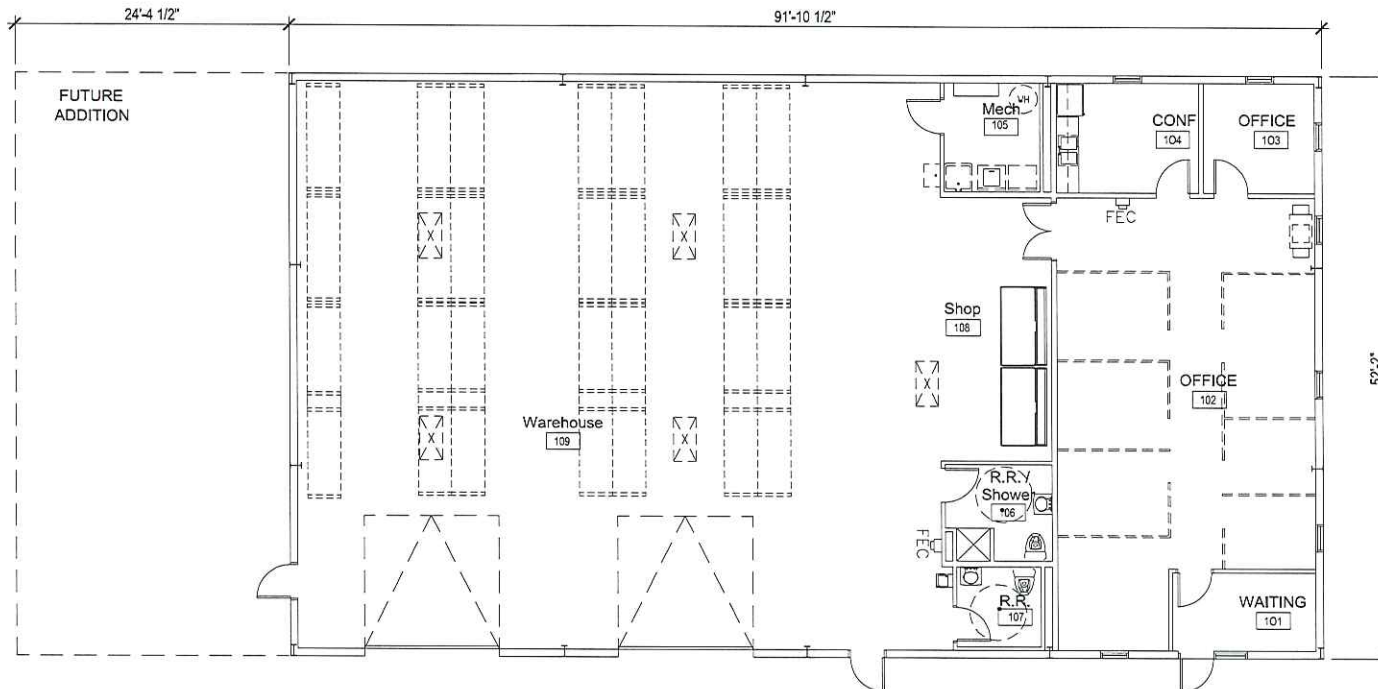




SITE PLAN







FLOOR PLAN

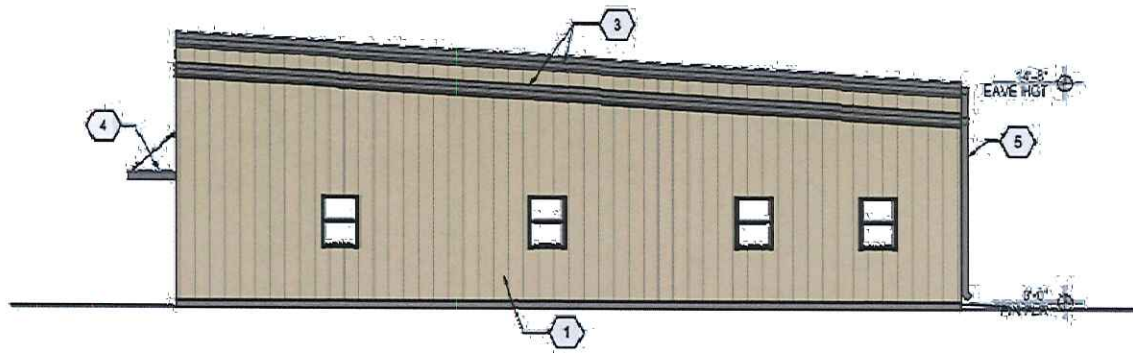


University of New Mexico

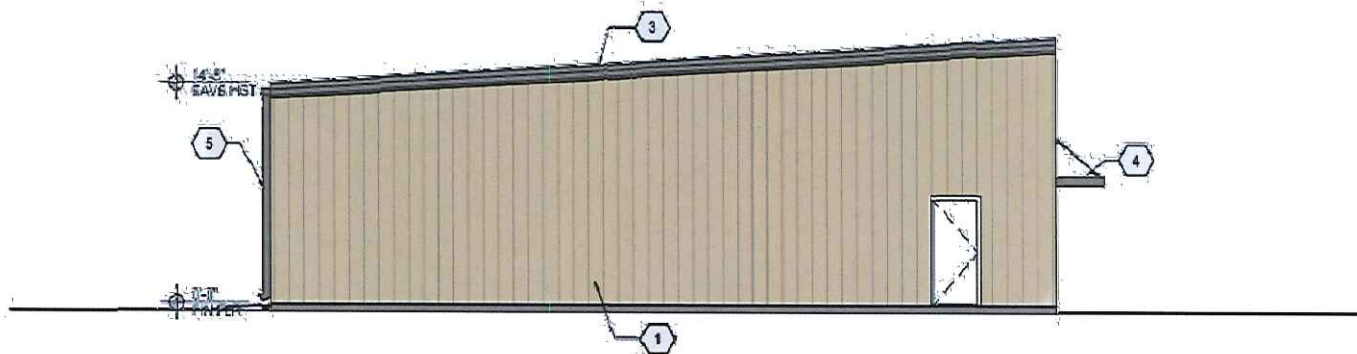
Gallup Campus PPD

UNM PCD  
02/01/2019

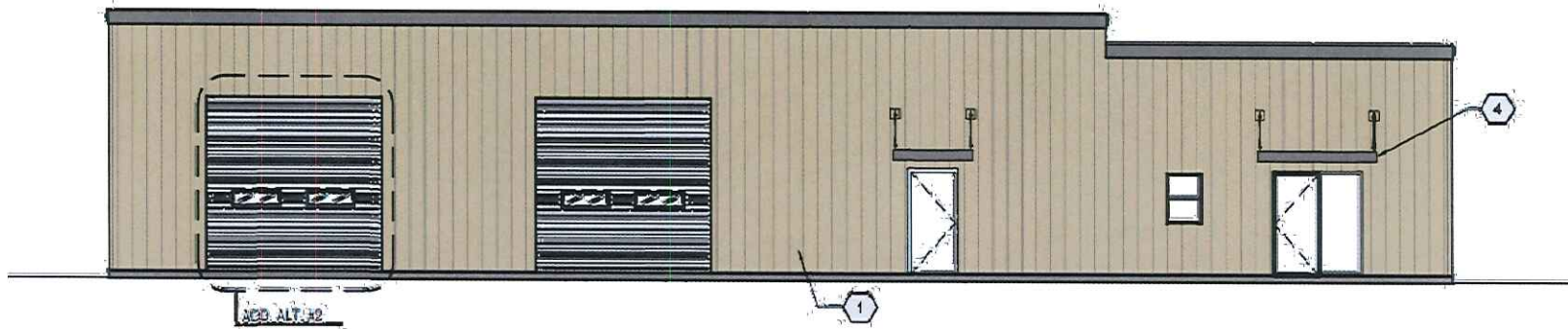
 **VIGIL & ASSOCIATES**  
ARCHITECTURAL GROUP, P.C.  
WWW.VA-ARCHITECTS.COM



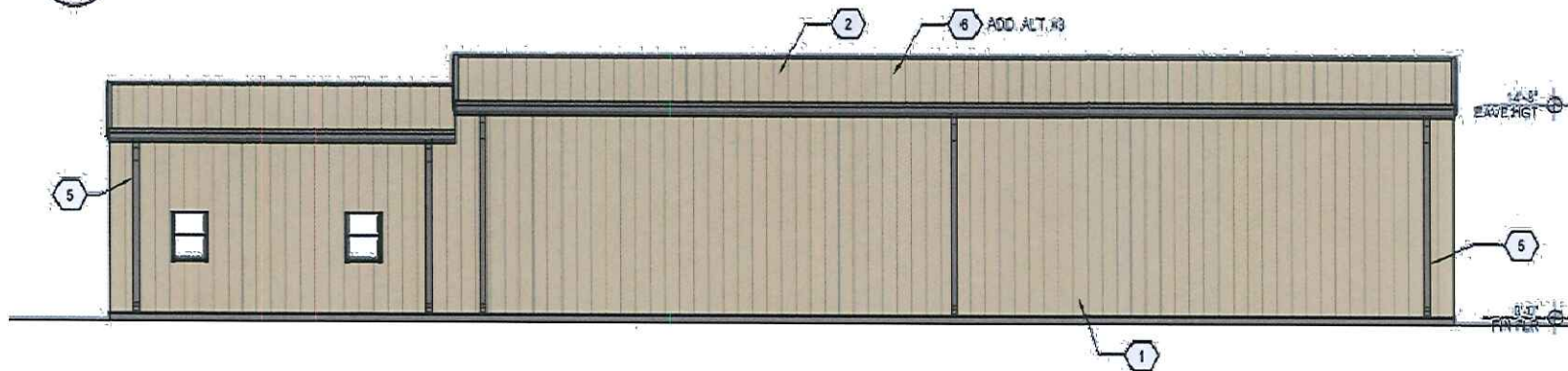
**D2 EAST ELEVATION**  
SCALE: 1/8" = 1'-0"




**C2 WEST ELEVATION**  
SCALE: 1/8" = 1'-0"



**B2** SOUTH ELEVATION  
SCALE: 1/8" = 1'-0"



**A2** NORTH ELEVATION  
SCALE: 1/8" = 1'-0"

A 3D architectural rendering of a modern building with large, dark grey, stylized letters spelling 'UNM' in the foreground. The building has a flat roof and large windows. The scene is set against a clear blue sky.

# **UNM Gallup New Physical Plant & Storage Facility**

**UNM Regents Finance & Facilities Committee**

April 2, 2019



# Physical Plant & Storage Facility

- Existing Physical Plant co-located in facility with Child Care
- There are life safety concerns
- A new Physical Plant & storage facility sited in the Gallup Campus Master Plan will improve conditions

# Physical Plant & Storage Facility

- Major Challenges to the project:
  - Gallup soil conditions and dramatic topography
  - Infrastructure extension to the site
  - Construction resource scarcity in Gallup
- Resolutions to meet these challenges:
  - Pre-manufactured building
  - Additional funding contribution from Gallup reserves
  - Construction Management at Risk contract



# Schedule & Funding

## Schedule:

- Design completion Apr 18, 2018
- Finance & Facilities Approval Apr 2, 2019
- HED Approval May 8, 2019
- SBOF Approval Jun 19, 2019
- Project Construction Jun 2019 – XXX 2020
- Project Completion XXX, 2020

## Funding:

\$1,500,000	2016 GOB
\$ 500,000	2012 McKinley County Bonds
<u>\$ 635,000</u>	<u>UNM Gallup Reserves</u>
<b>\$2,635,000</b>	<b>Total Project Budget</b>

# TAB 7

## **Action Item 7**

Recommendations for Consent Agenda Items on Full Board of Regents'  
Agenda



**\* Recommendations for Consent Agenda Items on full Board of Regents' Agenda**

# TAB 8

## **Information Item 8**

Update on Pi Beta Phi Fraternity Inquiry, Re: 1705 Mesa Vista Rd., NE  
and 1801 Mesa Vista Rd., NE

*Presentation materials for this item will be given on the day of the Regents' Finance and Facilities Committee meeting.*