

THE UNIVERSITY OF NEW MEXICO
Board of Regents' Finance and Facilities (F&F) Committee
December 3, 2019 – Meeting Summary

Committee Members Present: Regent Sandra Begay, Regent Doug Brown, and Regent Rob Schwartz (via Zoom)

Administration Present: Garnett Stokes, University President, and Teresa Costantinidis, Senior Vice President for Finance and Administration (SVPF&A)

Presenters in Attendance: Bruce Cherrin, Purchasing; Robyn Gleasner, Health Sciences Center Library and Informatics; Susanne Clement, College of University Libraries & Learning Sciences (CULLS); Fran Wilkinson, CULLS; Lisa Marbury, Institutional Support Services (ISS); Lisa Kuuttila, STC.UNM; Tom Neale, Real Estate; Jill Klar, UNM Medical Group (UNMMG); Erika Richards, UNMMG; Marisol Greene, Health Sciences Center; Reilly White, Anderson School of Management (ASM); Sonny Gokale, ASM; Elizabeth Metzger, Financial Services Division; Eddie Nunez, Athletics'; and Nicole Dopson, Financial Operations

ACTION ITEMS:

- 1. Call to Order, Confirmation of a Quorum, and Adoption of Agenda.** Regent Begay called the meeting to order at 12:30 p.m. in Scholes Hall, Roberts Room, and confirmed that a quorum was established. Action item 4b. UNM Multimedia Rights was removed from the agenda and deferred to a future meeting. **Regent Brown moved to adopt the agenda and Regent Schwarz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- 2. Approval of Finance and Facilities Committee Meeting Summary from October 8, 2019.** Regent Brown moved to approve and Regent Schwartz seconded. **The motion passed by unanimous vote with a quorum of committee members present and voting.**
- 3. Approval of Disposition of Surplus Property for Main Campus for the months of September, October, and November 2019.** Bruce Cherrin gave the presentation. Regents' approval was requested for the disposition of surplus property for September, October, and November 2019. Items listed in the E-Book are obsolete or beyond repair. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- 4. Approval of Contracts:**
 - a. College of University Libraries and Learning Sciences and the UNM Health Sciences Library and Informatics Center – License Renewal for Elsevier.** Bruce Cherrin, Robyn Gleasner, Susanne Clement, and Fran Wilkinson gave the presentation. Regents' approval was requested for the renewal of the previous five-year license with Elsevier for electronic journal access from Science Direct and the Science Direct Freedom electronic journal collection, for a new three-year license for 2020-2022. The detailed report is in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
 - b. UNM Athletics Department – Multimedia Rights.**
* Deferred to a future meeting.*

5. Approval of Request for Project Construction:

- a. **Phase 2 Renovations at Clark Hall Chemistry Building.** Lisa Marbury gave the presentation. Regents' approval was requested for phase two renovations at Clark Hall chemistry building. The total estimated project budget is \$16M and is funded by 2018 general obligation bonds. The detailed report is in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- b. **Center for the Arts – Fire Alarm Upgrade.** Lisa Marbury gave the presentation. Regents' approval was requested for the Center for the Arts building fire alarm upgrade. The total estimated project budget is \$1.88M and is funded by 2019 general fund appropriations.

Regent Begay inquired about the last upgrade to the alarm system, and Ms. Marbury reported the main fire alarm system control panels and their components are approximately 17 years old. There was a minor change to the system during the Donors' Lounge addition in 2015, but the last substantial addition to the system was with the museum renovation in 2009. The detailed report is in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

- c. **Economics Building #57: Infrastructure Upgrades.** Lisa Marbury gave the presentation. Regents' approval was requested for Economics Building #57 infrastructure upgrades. The total estimated project budget is \$2.5M, and \$2.3M is funded from the Sustainability Surcharge and \$200K from the Provost office's FY20 building renewal & replacement (BR&R). The detailed report is in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- d. **Clark Hall #22: Riebsomer Wing Lab Waste System Replacement.** Lisa Marbury gave the presentation. Regents' approval was requested for the Riebsomer wing lab waste system replacement. The total estimated project budget is \$970K, and \$350K is funded from Facilities Management (FM) reserves and \$620K from minor capital reserves. The detailed report is in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- e. **UNM Popejoy Hall Artist Support Spaces Renovation.** Lisa Marbury gave the presentation. Regents' approval was requested for the UNM Popejoy Hall artist support spaces renovation. The total estimated project budget is \$786K and is funded by 2019 general fund appropriations. The detailed report is in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- f. **Renovate Cube Area, South Wing, Information Technology Building #153.** Lisa Marbury gave the presentation. Regents' approval was requested for the Cube area, south wing, in the Information Technology building #153 renovation. The total estimated project budget is \$700K and funded from minor capital reserves. The detailed report is in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

- g. Santa Ana Star Baseball Field Bleacher Expansion.** Lisa Marbury gave the presentation. Regents' approval was requested for the Santa Ana Star baseball field bleacher expansion. The total estimated project budget is \$631K and is funded by 2019 general fund appropriations. The detailed report is in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- h. Associated Students of the University of New Mexico (ASUNM) Main Campus Photovoltaic System.** Lisa Marbury gave the presentation. Regents' approval was requested for the ASUNM main campus photovoltaic system construction. The total estimated project budget is \$400K, and \$250K is funded by 2019 general fund appropriations for ASUNM and \$150K from Facilities Management – Utilities Division (UNM FM-UT) capital reserves. The detailed report is in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- i. Student Union Building (SUB) #60: Partial Roof Replacement.** Lisa Marbury gave the presentation. Regents' approval was requested for the SUB #60 partial roof replacement. The total estimated project budget is \$387K, and \$200K is funded from the Provost office's BR&R funds and \$187K from SUB revenues. The detailed report is in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

6. STC.UNM Approvals:

- a. FY 2019 Annual Report and FY 2019 Audit Results.** Lisa Kuuttilla gave the presentation. Regents' approval was requested for the FY19 annual report and audit results. The detailed report is in the E-book. **Regent Schwartz moved to approve and Regent Brown seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- b. Appointments of Frank H. Martinez and Kelly D. Hammett to STC.UNM Board of Directors.** Lisa Kuuttilla gave the presentation. Regents' approval was requested for the appointments of Frank H. Martinez and Kelly D. Hammett to the Board of Directors for a four-year term, beginning upon approval by the Board of Regents and ending June 30, 2024. The professional biographies are detailed in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

7. Approval of Real Estate Items:

- a. Real Property Acquisition – 1790 Grande Blvd. SE, Rio Rancho, New Mexico.** Tom Neale, Jill Klar, Erika Richards, and Marisol Green gave the presentation. Regents' approval was requested to acquire the real property located at 1790 Grande Boulevard SE in Rio Rancho, NM. The purchase of the building is to establish a primary care clinic to be operated by the UNM Medical Group in support of the Sandoval Regional Medical Center. The contract price is \$1.3M or \$215 per square foot. The contract price is supported by a third-party appraisal with an independent review and approval by New Mexico Taxation and Revenue Department. The UNM Medical Group will fund the acquisition cost, and UNM Regents will hold title to the property. The detailed report is in the E-book. **Regent Brown**

moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.

- b. Long-Term Ground Lease – Proposed City of Rio Rancho Senior Center at the UNM Health Sciences Rio Rancho Campus.** Tom Neale gave the presentation. Regents' approval was requested for the long-term ground lease with the City of Rio Rancho for the development of 7,600 sq. ft. senior center. The proposed lease is 50 years with annual rent payments of \$1 per year. The detailed report is in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

- 8. Recommendations for Consent Agenda Items on Full Board of Regents' Agenda.** Regent Begay recommended items 3, 4a, 5, and 7 be placed on the full Board of Regents' consent agenda. **Regent Schwartz moved to approve and Regent Brown seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

INFORMATION ITEMS:

- 9. UNM Regents' Portfolio November 2019 Update.** Reilly White and Sonny Gokhale gave the presentation. In 2006, the Board of Regents made available \$2M from the Regents' endowment fund to establish an all-equity investment portfolio to be managed by the ASM students. The portfolio is managed under the supervision of faculty members as part of the students' course work in finance. The report describes the current portfolio performance as of October 31, 2019 and equity performance over time from 2009 to 2019. The detailed report is in the E-book.
- 10. UNM Consolidated Quarterly Financial Report through September 30, 2019.** Elizabeth Metzger gave the presentation. The report describes the University's revenues and expenses for the first quarter for the month ended September 30, 2019. The detailed report is in the E-book.
- 11. Athletics' Quarterly Financial Report through September 30, 2019.** Nicole Dopson, Eddie Nunez, and Ryan Berryman gave the presentation. The report describes the pooled revenues and directed revenues by sport for FY20 budget and actuals year-to-date through September 30, 2019. This report also compares FY20 budget to quarterly actuals and FY20 year-to date actuals to prior year-to-date actuals. The detailed report is in the E-book.

COMMENTS:

There were no public comments.

EXECUTIVE SESSION:

None

Regent Brown moved to adjourn at 1:56 p.m. and Regent Begay seconded. The motion passed by unanimous vote with a quorum of Committee members present and voting.