

**THE UNIVERSITY OF NEW MEXICO**  
**Board of Regents' Finance and Facilities Committee (F&F)**  
**February 5, 2019 – Meeting Summary**

**Committee Members Present:** Regent Marron Lee and Regent Rob Doughty

**Administration Present:** Garnett Stokes, University President and Dr. Craig White, Senior Vice President for Finance and Administration

**Presenters in Attendance:** Bruce Cherrin, Purchasing; Elizabeth Metzger, Financial Services Division; Eddie Nunez, Athletics; Nicole Dopson, Financial Operations; Elizabeth Kuuttilla, STC.UNM; Sheila Herrera, Moss Adams; Dorothy Anderson, Human Resources; Joey Evans, University Benefits; Eric Weinstein, Aon Consulting; Rich Wood, Academic Affairs; Richard Clement, University Libraries; and Steven Hull, University Press

**ACTION ITEMS:**

- 1. Call to Order, Confirmation of a Quorum, and Adoption of Agenda.** Regent Lee called the meeting to order at 12:39 p.m. in Scholes Hall, Roberts Room, and confirmed that a quorum was established. Regent Lee requested Action Item 3 be replaced with Action Item 5, and Action Item 4 be replaced with Information Item 10. **Regent Doughty moved to adopt the agenda and Regent Lee seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- 2. Approval of Finance and Facilities Committee Meeting Summary from January 8, 2019.** **Regent Doughty moved to approve and Regent Lee seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

\*\*\*\*\* Action Item 3 was replaced with Action Item 5 from agenda. \*\*\*\*\*

- 3. Approval of Athletics' Enhanced Fiscal Oversight Program (EFOP) Report and Certification through December 31, 2018.** Eddie Nunez and Nicole Dopson gave the presentation. Regents' approval was requested for the Athletics' EFOP Report and Certification instituted by the Higher Education Department (HED). This report covers the FY19 second quarter financial status and budget exhibits for the Athletics' department. The report is detailed in the E-book. **Regent Lee moved to approve and Regent Doughty seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

**INFORMATION ITEM:**

\*\*\*\*\*Action Item 4 was replaced with Information Item 10 from agenda.\*\*\*\*\*

- 4. Monthly Athletics' Report on Revenue, Expenditures, and Compliance.** Eddie Nunez and Nicole Dopson gave the presentation. Ms. Dopson presented the FY19 budget and actuals year-to-date (YTD) through December 31, 2018. This report compares the FY19 budget to monthly actuals and FY19 YTD actuals to prior YTD actuals. Regent Lee recommended

adding a monthly accrual income statement to the monthly report. Ms. Dopson will forward a draft copy of the monthly accrual income statement for Regents' review and approval. If approved, the statement will be included in the monthly reports. Mr. Nunez provided an update the vacant chief financial officer position. The reports are detailed in the E-book.

5. **Approval of Disposition of Surplus Property for Main Campus for January 2019.** Bruce Cherrin gave the presentation. Regents' approval was requested for the disposition of surplus property for the month of January 2019. Items listed in the E-book are obsolete or beyond repair. **Regent Doughty moved to approve and Regent Lee seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
6. **Approval of Quarterly Financial Actions Report and Certification through December 31, 2018 and Information on Monthly Consolidated Financial Reports for the Month Ended December 31, 2018.** Elizabeth Metzger gave the presentation. Regents' approval was requested for the Quarterly Financial Actions Report. The Quarterly Financial Actions Report is a one-page report submitted to the HED, comprised of "yes" or "no" questions regarding the University's financial transactions. Answering any question "yes" requires further information to be provided to HED. Question 6 was answered "yes".

Question 6 states: "Relative to the original fiscal year budget, experience any significant actual or anticipated financial changes that are not reflected in a submitted Budget Adjustment Request (BAR). Significant financial changes refers to fiscal activity that will result in a substantially reduced year-end fund balance or any increase in a fund balance deficit."

By responding "yes" to Question 6, the additional information reported to HED will indicate an enrollment decrease of 7.86% in student credit hours and 7.17% decrease in student headcount for Fall 2018. The detailed reports are provided in the E-book. **Regent Doughty moved to approve and Regent Lee seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

**Information on Monthly consolidated Financial Reports for Month Ended December 31, 2018.** Ms. Metzger presented the Monthly Consolidated Financial Reports through December 31, 2018. The reports are in the E-book.

7. **Approval of Annual Report for STC.UNM.** Elizabeth Kuutila and Sheila Herrera gave the presentation. Regents' approval was requested for the FY18 Annual Report for STC.UNM. Regent Doughty requested that the STC.UNM annual report be presented at the full Board of Regents' meeting in February 2019. The detailed report is provided in the E-Book. **Regent Doughty moved to approve and Regent Lee seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
8. **Approval of Contract for Life and Disability Insurance Carriers.** Bruce Cherrin, Joey Evans, and Eric Weinstein gave the presentation. Regents' approval was requested for the life and disability insurance carrier contract. In October 2018, proposals for RFP# 2062-19 were solicited via the University's LoboMart system. Seven responses were received by the deadline. Of the seven responses received, the evaluation committee recommended awarding

the contract to The Hartford. The proposed start date of the contract will begin July 1, 2019. The projected cost savings for awarding the contract to The Hartford is approximately \$750K. The report is detailed in the E-book. **Regent Doughty moved to approve and Regent Lee seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

**9. Approval of FY 2020 Medical Plan Projections and Proposed Strategy.** Dorothy Anderson, Joey Evans, and Eric Weinstein gave the presentation. Regents' approval was requested for the UNM Medical Plan Projections and FY20 Strategy. For FY20, rates are projected to be 5% higher than current rates but still below the national average. The proposed strategy would combine UNM Team Health (UNMTH) and Blue Cross Blue Shield (BCBS) populations into one plan. The Regents inquired about how these changes could impact patients and their access to care due to the current lack of UNMH practitioners. Discussion was held regarding the proposed strategy and more information will be provide at the full Board of Regents meeting in February 2019. **Regent Doughty moved to approve and Regent Lee seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

**10. Recommendations for Consent Agenda Items on Full Board of Regent's Agenda.** Regent Lee recommended items 3 and 4 be placed on the full Board of Regents' consent agenda.

#### **INFORMATION ITEMS:**

**11. Update on the UNM Press.** Rich Wood, Richard Clement, Nicole Dopson, and Stephen Hull gave the presentation. Discussion was held on their sustainability plans, collaboration with the community, and current budget planning efforts.

#### **COMMENTS:**

There was no public comment.

#### **EXECUTIVE SESSION:**

None

**Regent Doughty moved to adjourn at 1:48 p.m., and Regent Lee seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**