

**THE UNIVERSITY OF NEW MEXICO**  
**Board of Regents' Finance and Facilities (F&F) Committee**  
**February 11, 2020 – Meeting Summary**

**Committee Members Present:** Regent Sandra Begay, Regent Doug Brown, and Regent Rob Schwartz

**Administration Present:** Garnett Stokes, University President, and Teresa Costantinidis, Senior Vice President for Finance and Administration (SVPF&A)

**Presenters in Attendance:** Elizabeth Metzger, Financial Services Division; Nicole Dopson, Financial Operations; Eddie Nunez, Athletics; David Williams, Athletics; Ryan Berryman, Athletics; Lisa Marbury, Institutional Support Services (ISS); Dorothy Anderson, Human Resources; Joey Evans, University Benefits; and Kenny Stansbury, UNM Foundation.

**ACTION ITEMS:**

1. **Call to Order, Confirmation of a Quorum, and Adoption of Agenda.** Regent Begay called the meeting to order at 12:33 p.m. in Scholes Hall, Roberts Room, and confirmed that a quorum was established. **Regent Brown moved to adopt the agenda and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
2. **Approval of Finance and Facilities Committee Meeting Summary from December 3, 2019.** **Regent Schwartz moved to approve and Regent Brown seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
3. **Approval of 2<sup>nd</sup> Quarter Financial Actions Report and Certification through December 31, 2019 and 2<sup>nd</sup> Quarter Informational Financial Report through December 31, 2019.**

**Approval of 2<sup>nd</sup> Quarter Financial Actions Report and Certification through December 31, 2019.**

Elizabeth Metzger gave the presentation. Regents' approval was requested for the second Quarter Financial Actions Report and Certification through December 31, 2019. The Quarterly Financial Actions Report is a one-page report submitted to the New Mexico Higher Education Department (HED), comprised of "yes" or "no" questions regarding the University's financial transactions. Answering any question "yes" requires further information to be provided to HED. Question 6 was answered "yes".

By responding "yes" to Question 6, the additional information reported to HED will indicate an enrollment decrease of 7% in student credit hours and 6.56% decrease in student headcount for Fall 2019. Tuition and fees are expected to come under budget by approximately \$4.2M or 2.6%. The short fall will be covered by central reserves. The detailed report is in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

**2<sup>nd</sup> Quarter Informational Financial Report through December 31, 2019.** Elizabeth Metzger presented the second quarter consolidated financial reports through December 31, 2019. The detailed report is in the E-book.

4. **Approval of 2<sup>nd</sup> Quarter Athletics' Enhanced Fiscal Oversight Program (EFOP) Report and Certification through December 31, 2019 and 2<sup>nd</sup> Quarter Information on Athletics' Report by Sport through December 31, 2019.**

**Approval of 2<sup>nd</sup> Quarter Athletics' Enhanced Fiscal Oversight Program (EFOP) Report and Certification through December 31, 2019.** Nicole Dopson and Eddie Nunez gave the presentation. Regents'

approval was requested for the Athletics' EFOP Report and Certification instituted by the Higher Education Department (HED). This report covers the FY20 second quarter financial status and budget exhibits for the Athletics' department. The detailed report is in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

**2nd Quarter Information on Athletics' Report by Sport through December 31, 2019.**

Nicole Dopson and Eddie Nunez gave the presentation. The report describes the pooled revenues and directed revenues by sport for FY20 budget and actuals year-to-date through December 31, 2019. This report also compares FY20 budget to quarterly actuals, and FY20 year-to-date actuals to prior year-to-date actuals. The detailed report is in the E-book.

5. **Approval of Multi-Media Rights Contract for Athletics.** Eddie Nunez, David Williams, and Ryan Berryman gave the presentation. Regents' approval was requested for the multi-media rights contract for Athletics'. Mr. Williams provided an overview of the draft UNM Multi-media, Sponsorship Rights, and Privileges contract for Athletics. The key difference from the prior contract and the draft contract is that UNM and OUTFRONT have the opportunity to increase revenues through sales. Budget forecasting will most likely occur once a baseline has been established after the first year of the contract. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
6. **Approval of Request for Project Construction:**
  - a. **Clark Hall #22 Reibsoner Wing Lab Waste System Replacement (Re-approval).** Lisa Marbury gave the presentation. Regents' re-approval was requested for the Clark Hall #22 Reibsoner Wing Lab Waste System replacement. Ms. Marbury explained when there is a 10% increase or decrease in a project's budget, the project is to be presented to the Regents for re-approval in accordance with the Board of Regents Policy and as required by the New Mexico HED and New Mexico State Board of Finance. The revised total estimated project budget is \$475, which is a decrease from the initial project budget estimate of \$970K, and \$350K is funded from Facilities Management (FM) reserves and \$125K from minor capital reserves. The detailed report is in the E-book. **Regent Schwartz moved to approve and Regent Brown seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
  - b. **Johnson Center: Fire Alarm Upgrade.** Lisa Marbury gave the presentation. Regents' approval was requested for the Johnson Center fire alarm upgrade. The total estimated project budget is \$420K and is funded by FY20 building renewal and replacement (BR&R) funds. The detailed report is in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
7. **Recommendations for Consent Agenda Items on Full Board of Regents' Agenda.** Regent Begay recommended items 3, 4, and 6 be placed on the full Board of Regents' consent agenda. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

**INFORMATION ITEMS:**

8. **FY 21 Budget Leadership Team.** Teresa Costantinidis gave the presentation on the FY21 Budget Leadership Team (BLT) milestone timeline. Regent Begay recommended adding language "upon final approval of the state budget" to the timeline. The timeline is in the E-book.

- 9. UNM Medical Plan Update and FY 21 Cost Projections.** Dorothy Anderson and Joey Evans gave the presentation. The report describes projected premium health coverage cost increases for FY 21. Regent Begay suggested a footnote be added to the FY 2020 Full-Time Employee Cost table on page 7 of the presentation. The footnote should indicate employees covered by LoboHealth with a salary of \$50K and above in the “Employee Only” category are projected to have an increase of \$10 in premiums. The detailed report is in the E-book.
- 10. UNM Foundation Budget and Investment Performance Report.** Kenny Stansbury gave the presentation. The detailed report is in the E-book.

**COMMENTS:**

Carol Pierce, City of Albuquerque Family and Community Services Director, provided brief comments about the proposed Gateway Center, and the services needed to promote the safety and security of individuals experiencing homelessness. She also thanked UNM leadership for their collaboration in the development of a comprehensive system to address homelessness.

**EXECUTIVE SESSION:**

- A. Vote to close the meeting and proceed into executive session.

**Regent Brown moved to close the meeting at 1:59 p.m. and proceed into executive session and Regent Schwartz seconded. The motion was passed by unanimous vote with a quorum of committee members present and voting.**

- B. Discussion and determination where appropriate of potential purchase, acquisition, or disposal of real property, *Pursuant to Section 10-15-1. H (8), NMSA (1978).*
- C. Vote to re-open the meeting.

**Regent Schwartz moved to re-open the meeting at 2:42 p.m. and Regent Brown seconded. The motion passed by unanimous vote with a quorum of Committee members present and voting.**

- D. Certification that only those matters described in paragraph B above were discussed in executive session, and any matter discussed in executive session will, if necessary, be subsequently ratified in the open session of the public meeting.

**Regent Schwartz moved to adjourn at 2:43 p.m. and Regent Brown seconded. The motion passed by unanimous vote with a quorum of Committee members present and voting.**