

THE UNIVERSITY OF NEW MEXICO
Board of Regents' Finance and Facilities (F&F) Committee
July 7, 2020 – Meeting Summary

Committee Members Present: Regent Sandra Begay, Regent Doug Brown, and Regent Rob Schwartz

Administration Present: Garnett Stokes, University President, and Teresa Costantinidis, Senior Vice President for Finance and Administration (SVPF&A)

Presenters in Attendance: Bruce Cherrin, Purchasing; Elizabeth Metzger, Controller; Teresa Costantinidis, SVPF&A, James Holloway, Academic Affairs; Tom Neale, Real Estate; Lisa Marbury, Institutional Support Services (ISS); Alexandra Benjamin, Harwood Foundation Governing Board; Ryan Mummert, UNM Foundation; Kenny Stansbury, UNM Foundation.

ACTION ITEMS:

- 1. Call to Order, Confirmation of a Quorum, and Adoption of Agenda.** Regent Begay called the virtual meeting to order at 12:30 p.m. and confirmed that a quorum was established. **Regent Brown moved to adopt the agenda and Regent Schwartz seconded. The motion passed unanimous vote with a quorum of committee members present and voting.**
- 2. Approval of Finance and Facilities Committee Meeting Summary from May 5, 2020.** **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- 3. Approval of Disposition of Surplus Property for April, May, and June 2020.** Bruce Cherrin gave the presentation. Regents' approval was requested for the disposition of surplus property for April, May, and June 2020. Items listed in the E-Book are either obsolete or beyond repair. The detailed report is in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- 4. Approval of 4th Quarter Financial Actions Report and Certification through June 30, 2020.** Elizabeth Metzger gave the presentation. Regents' approval was requested for the Fourth Quarter Financial Actions Report and Certification through June 30, 2020. The Quarterly Financial Actions Report is a one-page report submitted to the New Mexico Higher Education Department (HED), comprised of "yes" or "no" questions regarding the University's financial transactions. Answering any question "yes" requires further information to be provided to HED. There were no budget changes to the report, and a "no" response was provided for each question. The detailed report is in the E-book. **Regent Schwartz moved to approve and Regent Brown seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

- 5. Approval of Main and Branch FY 21 Budget Adjustment.** Teresa Costantinidis and James Holloway gave the presentation. Regents' approval was requested for the Main and Branch FY 21 budget adjustment. Ms. Costantinidis described the changes to the Main and Branch FY 21 budgets, the reduction in state general funds, the swap of federal CARES act funding, and the decrease of anticipated tuition and fee revenues. She also noted that there is a potential for additional reductions to the general fund budget for mid-year FY 21 and FY 22. Mr. Holloway presented an overview of the draft budget principals and strategies that may be used to mitigate the reduced revenues and budget reductions. The detailed reports are in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- 6. Approval of Real Estate items:**

 - a. Maui High Performance Computing Center Annual Lease Renewal.** Tom Neale gave the presentation. Regents' approval was requested for the Maui high performance computing center annual lease renewal. The facility is leased to the federal government and the rent revenue received pays the master lease payment. The request and detailed report are in the E-book. **Regent Schwartz moved to approve and Regent Brown seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
 - b. Conveyance of Real Property Interests of Innovate ABQ to UNM Regents.** Tom Neale gave the presentation. Regents' approval was requested for the conveyance of real property interest of Innovate ABQ to UNM Regents. The primary components of the conveyance include the fee interest in the seven-acre site at the NW corner of Central Avenue and Broadway Boulevard in Downtown Albuquerque, the fee interest in the former church sanctuary, and the adjoining five-story tower and education wing. The conveyance also includes the leased fee interest in the CNM Fuse Makerspace and the long-term ground lease to Signet Enterprises. There is not a fee or price associated with this conveyance, and upon completion, the Regents will be responsible for operational and management control of the ownership. The request and detailed report are in the E-book. **Regent Schwartz moved to approve and Regent Brown seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- 7. Request for Re-Approval for UNM Popejoy Hall Artist Support Spaces Renovation.** Lisa Marbury gave the presentation. Regents' re-approval was requested for the UNM Popejoy Hall artist support spaces renovation. The re-approval was requested due to construction prices coming in higher than the original estimated cost of \$786K. As project bids received were over budget, the scope of work was reduced. Renovated areas will include first floor and second floor, and dressing rooms and associated restrooms. The basement renovation will be a distinct Phase 2 project. The updated total estimated project budget is \$680K and is funded from 2019 NM State general funds. The detailed report is in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- 8. Approval of the Appointment of Harwood Board Nominated Members, Shawn Berman, Patricia Day, Lucile Grieder, Cindy Grossman and Sherry Parsons to the**

Harwood Foundation Governing Board and Approval of the Appointment of Harris Smith, Dean of the UNM College of Fine Arts, to the Harwood Foundation Governing Board. Alexandra Benjamin gave the presentation. Regents' approval was requested for the Harwood Board appointments for Shawn Berman, Patricia Day, Lucile Grieder, Cindy Grossman, and Sherry Parsons. Harris Smith was also recommended as an administrative appointment to the Harwood Board. Effective upon approval, Ms. Grieder, Ms. Parsons, and Ms. Grossman will serve a three-year term; Mr. Berman will serve an initial two-year (class two) term; Ms. Day will serve an initial one-year (class one) term; and Mr. Smith will serve a three-year term. The report is detailed in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

9. Approval of UNM/UNMF Consolidated Investment Fund Investment Policy Amendment. Ryan Mummert and Kenny Stansbury gave the presentation. Regents' approval was requested for the UNMF Consolidated Investment Fund Investment Policy Amendment. The policy change adds a new asset class for investments that are structured as loans from the consolidated investment fund to provide capital for the University's strategic priorities. The report is detailed in the E-book. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

10. Recommendations for Consent Agenda Items on Full Board of Regents' Agenda. Regent Begay recommended items 3, 4, 6a, and 7 be placed on the full Board of Regents' consent agenda. **Regent Brown moved to approve and Regent Schwartz seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

INFORMATION ITEM(S):

There were no information items.

COMMENTS:

Nancy Shane, UNM Staff Council President, commented on the budget adjustments and the elimination of the 4% compensation increase.

EXECUTIVE SESSION:

An executive session was not held.

Regent Schwartz moved to adjourn at 1:30 p.m. and Regent Brown seconded. The motion passed by unanimous vote with a quorum of Committee members present and voting.